

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council held in Barford Memorial Hall on Mon 8th June 2026

Present:	Chair: Cllr J V Murphy Cllrs: J T Barrott, J D Billingham, , R Clay, H Gadsden, Mrs S Jarratt, P Phillips, B Ranner, G Jackson, M J Sheard, T Merrygold
Apologies:	Cllrs: J M Hawkesford, Mrs E Crow, Mrs K Thomson
In attendance:	Cllr J Matecki

Opening

19 The meeting opened at 7:30 pm.

Declarations of Disclosable Interests

20 None

Public Question Time

21 0 Members of the public present

Minutes of the JPC Meetings for approval

22 JPC Meeting 11th May 26
JPC Planning Meeting 11th May 26
JPC Planning Meeting 26th May 26

The JPC adopted the minutes as a true record

Financial Reports

23 Cash Book Balances as at 31st May 26

HSBC £ 8,730.82

Santander £174,221.08

The JPC took note

23.1 Receipts and Payments

Date	Payee	Category	Total
01 May 26	Stripe	BSC	320.61
02 May 26	C/A	Inter A/C Tfr	40,000.00
02 May 26	S/A	Inter A/C Tfr	- 40,000.00
09 May 26	DCK Payroll Solutions Ltd	Payroll Services	-37.80
09 May 26	Frank Mann Farmers	Mowing	-1,238.46
09 May 26	Water Plus	Water Supply KGF	-88.47
09 May 26	Refund Insce (Hunt)	Allotments	-3.00
09 May 26	Refund Ince (Murray-Bates)	Allotments	-3.00
09 May 26	Refund Insce (Wither)	Allotments	-3.00

09 May 26	Refund Insce (Hayden)	Allotments	-13.00
09 May 26	Refund Insce (Guest)	Allotments	-3.00
09 May 26	Refund Insce (Lees)	Allotments	-9.50
10 May 26	NSALG	Allotments	-133.00
13 May 26	Octopus Energy	KGF Electricity Supply	-26.07
13 May 26	Refund Insce (Kennedy)	Allotments	-3.00
16 May 26	Refund Insce (Page)	Allotments	-3.00
17 May 26	Employee 3	Employment Exp Salary	-114.40
17 May 26	J V Murphy	Venue Hire (heating)	-44.00
17 May 26	JT Window Cleaners	Bus Shelters	-60.00
17 May 26	C/A	Inter A/C Tfr	5,000.00
17 May 26	S/A	Inter A/C Tfr	-5,000.00
22 May 26	Savings Account Interest	Savings Account Interest	173.33
26 May 26	JPC Office	JPC Office	-75.00
28 May 26	Employee 1	Employment Exp Salary	-1,229.39
29 May 26	Nest	Pension	-100.49
29 May 26	DCK Payroll Solutions Ltd	Payroll Services	-37.80
29 May 26	J V Murphy	KGF	-8.46
29 May 26	Zurich TPC Insce	General Insce	-2,760.42
29 May 26	Frank Mann Farmers	KGF (Repair to post)	-474.00
31 May 26	BCC	Memorial Benches	2,948.80

The JPC endorsed these transactions

23.2 Management Accounts to May 26

EXECUTIVE SUMMARY MAY 26		
Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	12,093	
Closing balance 2025-26	165,493	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	7,500	JPC policy to maintain this reserve (2.5K increase 24/25)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Benches	2,949	Cost f 2 benches outstanding

Total Designated Funds	89,482	
SUMMARY 2024-25		
Closing balance	165,493	
Designated Funds	(89,482)	
Discretionary Reserve	76,011	

MAY MANAGEMENT ACCOUNTS 2026/27							Budget Analysis	
	Bdgt 25-26	Act 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
RECEIPTS								
Allotments Rents	£1,812.00	£2,358.00	£1,850.00	Reflects a 1.7% increase in rents + insce £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,428.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£331.03	£1,000.00	£0.00	
BSC	£1,320.00	£2,276.00	£1,884.00	Est 10% increase on 2025/26	£543.14	£1,884.00	£0.00	
Precept	£71,500.00	£71,500.00	£79,500.00		£39,750.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£9,286.00	£5,500.00			£4,715.00	-£785.00	Under Budgeted
WCC Grant Notice Board		£3,645.00					£0.00	
Wayleave	£4.87	£5.00	£5.00			£5.00	£0.00	
Memorial Bench x 2		£2,879.00			£2,948.80		£0.00	
TOTAL RECEIPTS	£84,836.87	£93,377.00	£89,739.00		£43,653.97	£86,954.00	-£785.00	
PAYMENTS								
Allotments Hire of Land	£694.00	£688.00	£694.00	5-year review. Increase to £694 from Sep 24		£694.00	£0.00	
Allotments Maintenance/Inscce	£110.00	£137.00	£250.00	Discretionary increase	£173.50	£379.00	£129.00	Allotment Inscce Refunds
Allotments Water Supply	£255.00	£576.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant		£850.00	£0.00	
Allotments Pest Control	£240.00	£130.00	£330.00	Mole Contract		£330.00	£0.00	
Audit Fees	£1,000.00	£936.00	£1,029.00	10% increase applied to 26/27 costs		£1,029.00	£0.00	
Bank Charges	£120.00	£47.00	£40.00	Decreased due to change in HSBC charging structure	£8.00	£40.00	£0.00	
BSC	£120.00	£115.00	£120.00	Website charges - no increase past 3 years		£120.00	£0.00	
SF (KGF)	£0.00	£0.00					£0.00	
Bus Shelters Maintenance	£650.00	£1,110.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£120.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00	£0.00					£0.00	
Chairman's Allowance	£650.00	£1,270.00	£655.00	3.8% increase (CPI sept 25)		£655.00	£0.00	
Election costs	£2,500.00	£0.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)		£2,500.00	£0.00	
Employment Expenses	£20,000.00	£20,599.00	£21,636.00	Assuming 3% pay increase (no change to NIPAYE)	£3,153.86	£21,636.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)		£1,859.00	£0.00	
Grants: Community Centres	£4,558.00	£4,557.00	£4,730.00	Indexed (3.8% Sept 25)		£4,730.00	£0.00	
Insurance Premium	£4,200.00	£4,012.00	£4,112.00	2.5% increase applied to 26/27	£2,760.72	£2,761.00	-£1,351.00	Move to Zurich
KGF/	£7,500.00	£4,217.00	£6,000.00	Budget increased to accommodate unpredicted expenses	£623.53	£6,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£4,505.00	£6,666.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£142.20	£6,666.00	£0.00	
Memorial Benches		£2,268.00					£0.00	
Mowing Charges	£2,500.00	£2,030.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£1,096.26	£3,333.00	£0.00	
Newsletter	£3,250.00	£3,254.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboards Repair/Replace	£3,000.00	£4,643.00					£0.00	
Office Accommodation	£900.00	£900.00	£900.00	No Change	£150.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£6,228.00	£6,000.00	Budget nominally reduced as tree report and works carried out in 25/26		£6,000.00	£0.00	
Payroll Administration	£600.00	£527.00	£615.00	2.5% increase applied to 26/27	£113.40	£615.00	£0.00	
Pest Control (OSM)	£350.00	£300.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£0.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£240.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£733.00	£550.00	Fixed annual charge (amears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Payment in April relates to previous year.
Section 137	£30.00	£3,625.00	£1,000.00	25/26 included Stop the Quarry Donation and Defib costs. Budget reduced for 26/27	£272.40	£1,000.00	£0.00	
Subsidiary Powers LGAT72 s111 Total	£1,000.00	£1,361.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£200.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£761.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	Increase higher than expected
Tech Gov	£3,000.00	£554.00	£3,000.00	Parish Online annual fee £528, costs associated with Community website/FB?		£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£402.00	£2,500.00	Budget increased to accommodate CLCA costs for Clerk and increase in Councillor training	£540.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£32.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£40.00	£50.00	No increase to budget	£44.00	£50.00	£0.00	
War Memorial Wasperton	£130.00	£124.00	£130.00	Nominal increase		£130.00	£0.00	
Youth Advisory Board	£1,000.00	£164.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	£73,100.00	£73,076.00	£77,887.00		£14,105.94	£76,861.00	-£1,026.00	
Difference:	£11,736.87		£11,852.00		£29,548.03	£12,093.00	£241.00	Diff between Act Budget & FOO

The JPC approved the Management Accounts to May 26

24 Internal Auditors Report and AGAR Submission, including Year End Bank Reconciliation

- 24.1 Annual Internal Report - JPC took note – Document published on the JPC website
- 24.2 Annual Governance Statement – JPC Approved – Document published on the JPC website
- 24.3 Accounting Statements – JPC Approved – Document published on the JPC website

The JPC approved the Internal Auditors Report and AGAR Submission for 2025-26

- 24.4 The JPC approved the Year End Bank Reconciliation which was prepared by the Clerk and reviewed and signed by Cllr Billingham.

25 Distribution of Grants for Church Yard Maintenance

In line with previous years, it was proposed that the grant for 2026 of £1,859 be split equally between the 3 parishes of Barford, Sherbourne and Wasperton.

The JPC Approved

26 Distribution of Grants for Community Centres

In line with previous years, it was proposed that the grant for 2026 of £4,730 be split equally between Barford Memorial Hall, Barford Youth and Community Centre and Wasperton Village Hall.

The JPC Approved

27 Policies for Review

IT Policy – Adopted by JPC

Data Retention Policy – Adopted by JPC

28 Renovation of Picnic Tables and Seating - KGF

Several attempts to obtain comparative quotes were unsuccessful:

2 companies refused to quote.

Streetmaster, the supplier of the seating indicated the cost of renovation would be more expensive than replacing the street furniture given the distance and multiple journeys required. Further companies indicated that the job was too big for them to undertake.

Further maintenance advice from the manufacturer was awaited.

The original quote from Alive Oak was – £5440 inclusive of VAT, collection, delivery and all materials – JPC approved.

29 Neighbourhood Governance and Structure

No further update, however Cllr Matecki confirmed there will be a committee meeting in September 26. Prior to the meeting, he hoped to be able to deliver a little more clarity before summer recess. Item carried forward to July JPC meeting.

30 Youth Advisory Board

Further disappointing attendance figures for the May meeting.

Following on from the request from Stage Coach for more information, 2 volunteers are putting together a Microsoft Forms survey for publication on Facebook to gather information to enable the Youth Advisory Board to formulate a response to Stage Coach.

Cllr Ranner has requested more information in relation to the WCC Grant available for Youth activities.

31 Village Design Statement and Neighbourhood Plan

Parish Plans Review working party met on 2nd June to review the Barford Neighbourhood Plan (BNDP), Barford Village Design Statement (BVDS) and Barford Parish Plan (BPP).

It was resolved that the three plans should be formally Re-endorsed and then updated following the issue of any new WDC or South Warwickshire Local Plan.

The BPP Action Plan could receive earlier consideration and appropriate actions, as some aspirations remain unfulfilled, including 20mph speed restrictions.

JPC Agreed

32 Items Not on the Agenda

- The Chair advised that a resident of Barford had offered to undertake internal air monitoring (inside houses) free of charge. The Stop the Quarry organisation have been advised should they wish to take advantage of this service.
- The Chair reminded members that the next Warwick Rural West Councillors/Police meeting will take place on 8th July 26 at 18.30 at the Warwickshire Police HQ.
- The Chair asked Cllr Matecki about progress on the 'Twenty is Plenty' campaign for Barford which seems to have stalled. Cllr Matecki will chase and report back at next meeting.
- The Chair asked Cllr Matecki about progress on the Rights of Way Definitive Map which was due to be completed by 2026. The Chair commented that one right of way in Barford was gated off and therefore access was not possible. The Rights of Way Definitive Map is being addressed alphabetically by district and therefore Warwick was quite a way down the list. The County Council are responsible for updating the Rights of Way Definitive Map, however Cllr Matecki will chase progress and requested that the Chair provide him with details of the closed off Right of Way in Barford.
- Cllr Barrott commented on problems that residents were experiencing with the Stage Coach bus service. There have been incidents of buses arriving 20 minutes late and on occasion not turning up at all. Cllr Matecki advised that the Warwickshire County Council are keen to hear of any problems, and incidents should be reported to them so that they can contact Stage Coach. If the service does not improve Stage Coach will incur a financial penalty.
- Cllr Clay commented that further trimming work had been successfully completed on the Coronation Oak and the overall appearance of the tree was much improved. The Chair mentioned that a meeting had been arranged with the Church Wardens of St Peter's Church to discuss the issue of trees leaning in to the cemetery.
- Cllr Gadsden mentioned that road signage on the Longbridge Island was faded, making it difficult to know which lane to be in. Cllr Matecki advised that National Highways were aware of the problem and he will continue to chase them.
- Cllr Phillips confirmed that SWLP Regulation 19 report came out for approval on 28th May, however officers have been advised that the plan will be found unsound due to the viability of certain sites and not enough houses. 2,000 low viability houses are to be removed from the plan and another 5,000 houses will be brought back in to the Warwick District. Warwick District offices are working on the plan.
The Stratford District Council meeting will go ahead in July as planned with a view to publication mid July, with the consultation period closing at the end of August.
Cllr Phillips will provide a further update at the July JPC Meeting.
Once both councils have put their submission together this will be passed to the Planning Inspectorate who will make the decision on the final version.
- Cllr Ranner commented that the path outside the BYCC was inaccessible due to the overgrown hedge. The Chair advised that the BYCC were responsible for the maintenance of the hedgerow and had been made aware of the issue.
- Cllr Merrygold asked Cllr Matecki if there was any progress on results from the speed monitoring on Watery Lane, Sherbourne. Cllr Matecki will chase up and report back.
- Cllr Merrygold reported that Black Barn on Vicarage Lane had been dismantled and the debris, which contains asbestos, was stacked on the field. This has been reported to Warwick District Council and Cllr Phillips will follow this up as a matter of urgency.

33 Closure

There being no further business, the meeting closed at 8.35pm

34 Date of Next Meeting

Monday 13th July 2026