Minutes of the Meeting of the Joint Parish Council held in Barford Memorial Hall on Mon 9th November 2026

Present:	Chair: Cllr J V Murphy Cllrs: R Clay, B Ranner, M J Sheard, H Gadsden, J D Billingham, P Phillips, G Jackson
Apologies:	Cllrs:, Mrs R Newsome, J T Barrott, T Merrygold, Mrs E Crow, Mrs K Thomson, J M Hawkesford
In attendance:	Cllr J Matecki

82 Opening
The meeting opened at 7:30 pm.

83 Declarations of Disclosable Interests
None

84 Public Question Time
0 Members of the public present.

85 Minutes of the JPC Meetings for approval
JPC Meeting 12th October 26
JPC Planning Meeting 12th October 26

The JPC adopted the minutes as a true record

86 Financial Reports

86.1 Cash Book Balances as at 31st October 26
HSBC £ 16,145.90
HSBC Savings £ 200,149.50
The JPC took note

86.2 Receipts and Payments

	Payee	Category	Total
01-Oct-26	Stripe	BSC	£389.47
07-Oct-26	Nest	Pension	-£120.41
07-Oct-26	CountrySide Services	Wasperton War Memorial - cleaning	-£34.00
07-Oct-26	Smiths Construction	KGF	-£510.00
07-Oct-26	FMF Contractors Ltd	Mowing	-£55.80
07-Oct-26	FMF Contractors Ltd	KGF	-£825.60
07-Oct-26	DCK Payroll Solutions Ltd	Payroll Services	-£37.80
08-Oct-26	Wayleave	Wayleave	£4.87
13-Oct-26	Octopus Energy	KGF	-£2.45
17-Oct-26	Employee 3	Employment Exp Salary	-£120.00
21-Oct-26	Transfer	Transfer	£5,000.00
21-Oct-26	Transfer	Transfer	-£5,000.00
22-Oct-26	Interest	Interest	£210.59
23-Oct-26	HMRC	Employment Exp PAYE	-£793.00

24-Oct-26	J T Window Cleaners	Bus Shelters	-£60.00
24-Oct-26	ROSPA - Play Safety	KGF	-£266.40
24-Oct-26	WALC	Training	-£96.00
26-Oct-26	JPC Office	JPC Office	-£75.00
28-Oct-26	Employee 1	Employment Exp Salary	-£1,301.89
28-Oct-26	Employee 3	Employment Exp Salary	-£114.20
30-Oct-26	CIL Receipt		£10,104.13
30-Oct-26	Nest	Pension	-£103.81

The JPC endorsed these transactions

86.3 Management Accounts to October 26

EXECUTIVE SUMMARY OCTOBER 26		
Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	31,091	
Closing balance 2025-26	**184,491**	
Designated Funds		
CIL	10,104	CIL Funds Received 30th Oct
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	15,000	JPC policy to maintain this reserve (2.5K increase 25/26)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Benches	991	Residue of donation after expenses
Bench Restoration	3,650	Cllrs Grant Funds
Total Designated Funds	**108,778**	
SUMMARY 2024-25		
Closing balance	184,491	
Designated Funds	(108,778)	
Discretionary Reserve	**75,713**	

OCTOBER MANAGEMENT ACCOUNTS 2026/27							Budget Analysis	
	Bdgt 25-26	Act 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
RECEIPTS								
Allotments Rents	£1,812.00	£2,358.00	£1,850.00	Reflects a 1.7% increase in rents + insce £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,428.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£1,259.45	£1,750.00	£750.00	Under Budgeted
BSC	£1,320.00	£2,276.00	£1,884.00	Est 10% increase on 2025/26	£2,206.76	£2,500.00	£616.00	Under Budgeted
Rectory Paddock Parking					£50.00	£50.00	£50.00	Not Budgeted
Precept	£71,500.00	£71,500.00	£79,500.00		£79,500.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£9,286.00	£5,500.00		£4,715.15	£4,715.00	-£785.00	Under Budgeted
WCC Grant Notice Board		£3,645.00					£0.00	
Wayleave	£4.87	£5.00	£5.00		£4.87	£4.87	-£0.13	
Memorial Bench x 2		£2,879.00			£4,423.20	£4,423.00	£4,423.00	offset by purchase in outgoings
WCC Grant Bench Restoration					£3,650.00	£3,650.00	£3,650.00	Not Budgeted
CIL Receipt					£10,104.13	£10,104.13	£10,104.13	Not Budgeted
TOTAL RECEIPTS	**£84,836.87**	**£93,377.00**	**£89,739.00**		**£105,994.56**	**£108,547.00**	**£18,808.00**	
PAYMENTS								
Allotments Hire of Land	£694.00	£688.00	£694.00	5-year review. Increase to £694 from Sep 24	£344.00	£694.00	£0.00	
Allotments Maintenance/Insce	£110.00	£137.00	£250.00	Discretionary increase	£173.50	£379.00	£129.00	Allotment Insce Refunds
Allotments Water Supply	£255.00	£576.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant	£149.71	£850.00	£0.00	
Allotments Pest Control	£240.00	£130.00	£330.00	Mole Contract	£120.00	£330.00	£0.00	
Audit Fees	£1,000.00	£936.00	£1,029.00	10% increase applied to 26/27 costs	£693.00	£693.00	-£336.00	over budgeted
Bank Charges	£120.00	£47.00	£40.00	Decreased due to change in HSBC charging structure	£9.00	£40.00	£0.00	
BSC	£120.00	£115.00	£120.00	Website charges - no increase past 3 years	£120.84	£120.00	£0.00	
SF (KGF)	£0.00	£0.00					£0.00	
Bus Shelters Maintenance	£650.00	£1,110.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£420.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00	£0.00					£0.00	
Chairman's Allowance	£650.00	£1,270.00	£655.00	3.8% increase (CPI sept 25)		£655.00	£0.00	
Election costs	£2,500.00	£0.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)	£2,500.00		-£2,500.00	2.5k moved to reserves
Employment Expenses	£20,000.00	£20,599.00	£21,636.00	Assuming 3% pay increase (no change to NI/PAYE)	£12,743.10	£21,636.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)	£1,860.00	£1,860.00	£1.00	
Grants: Community Centres	£4,558.00	£4,557.00	£4,730.00	Indexed (3.8% Sept 25)	£4,728.00	£4,728.00	-£2.00	
Insurance Premium	£4,200.00	£4,012.00	£4,112.00	2.5% increase applied to 26/27	£2,760.72	£2,761.00	-£1,351.00	Move to Zurich
KGF/	£7,500.00	£4,217.00	£6,000.00	Budget increased to accommodate unpredicted expenses	£2,691.04	£6,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£4,505.00	£6,666.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£2,170.50	£6,666.00	£0.00	
Memorial Benches		£2,268.00		Streetmaster charge - fitting costs still to be applied	£3,432.00	£3,432.00	£3,432.00	Offset by donation in income
Mowing Charges	£2,500.00	£2,030.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£2,749.86	£3,333.00	£0.00	
Newsletter	£3,250.00	£3,254.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboards Repair/Replace	£3,000.00	£4,643.00					£0.00	
Office Accommodation	£900.00	£900.00	£900.00	No Change	£525.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£6,228.00	£6,000.00	Budget nominally reduced as tree report and works carried out in 25/26	£330.00	£6,000.00	£0.00	
Payroll Administration	£600.00	£527.00	£615.00	2.5% increase applied to 26/27	£283.50	£615.00	£0.00	
Pest Control (OSM)	£350.00	£300.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£0.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£240.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£733.00	£550.00	Fixed annual charge (arrears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Pyt in April relates to last year.
Section 137	£30.00	£3,625.00	£1,000.00	25/26 included Stop the Quarry Donation and Defib costs. Budget reduced for 26/27	£493.20	£1,000.00	£0.00	
Subsidiary Powers LGA72 s111 Total	£1,000.00	£1,361.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£200.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£761.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	Increase higher than expected
Tech Gov	£3,000.00	£554.00	£3,000.00	Parish Online annual fee £528, costs assoc with Community website/FB?	£612.99	£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£402.00	£2,500.00	Budget increased to cover CILCA costs & Cllr training	£636.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£32.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£40.00	£50.00	No increase to budget	£44.00	£50.00	£0.00	
War Memorial Wasperton	£130.00	£124.00	£130.00	Nominal increase	£102.00	£130.00	£0.00	
Youth Advisory Board	£1,000.00	£164.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	**£73,100.00**	**£73,076.00**	**£77,887.00**		**£45,600.03**	**£77,456.00**	-£431.00	
Difference:	**£11,736.87**		**£11,852.00**		£60,394.53	**£31,091.00**	**£19,239.00**	Diff between Act Budget & FOO

The JPC approved the Management Accounts to October 26

87 Bio Diversity Policy

The draft Bio Diversity policy, and framework for the action plan was presented.

Adopted by JPC

The JPC agreed to form a Sub-Committee to complete the Bio Diversity action plan. Initial members will be Cllr Ranner and Cllr Sheard, with the addition of Cllr Jackson to represent Sherbourne and Cllr Billingham to represent Wasperton and Cllr Murphy.

88 Policy for Review – Anti Harassment and Bullying Policy

The JPC reviewed and agreed the the policy without amendment.

89 Quote for BYCC Finger Post Sign

Quote for £443.40 (incl VAT) from MiddlePeak Engineering Ltd

Approved by JPC

Cllr Murphy has approached WCC Area Surveyor to investigate the possibility of providing a BYCC sign to be mounted on the lamppost opposite Wasperton Lane, similar to the proposed fingerpost, but possibly a simpler design of sign– update to be provided at January 27 JPC meeting.

90 Defibrillator Donation

The JPC voted unanimously to accept the donation of 5 defibrillators and outdoor cabinets from John Collins of Heartbeat UK Charity.
Suggested installation sites at Joseph Arch Pub, Granville Arms, KGF, the Bat Barn at Bremridge 1 and Sherbourne Church.
The cost of installation will be approximately £200 and the ongoing running costs estimated to

be £100 per unit. Cabinet installation costs to be allocated from CIL funds. Clerk to update Budget with annual running costs.

Cost approved by JPC

91 Commercial Bookings at KGF

Members were advised of issues arising from block commercial bookings at KGF resulting in reduced availability of the MUGA for local residents. The Chair proposed a meeting be arranged between Cllr Gadsden, Cllr Murphy and the concerned member of the public to discuss a resolution. Clerk to be present at the meeting and feedback to be reported at January 27 meeting.
JPC supported the decision and the current management strategy.

92 Tennis Courts – Slippery Surface Concern

Cllr Gadsden contacted WDC and established that two tennis courts at St Nicholas Park had been treated last year with a paint finish called Poraflex at a cost of approx. £5k. St Nicholas Park also have a monthly maintenance contract to jet wash and clean the courts – cost to be advised.
Cllr Gadsen will contact the paint manufacturing company to obtain prices.
JVM commented that when the courts were installed at KGF, the JPC were advised that jet washing was not recommended and requested that Cllr Gadsden contact the company who installed the courts to ask their advice on how to prevent the courts from becoming slippery.
FMF Contractors will be spraying the courts again in the near future and in the meantime Cllr Murphy has cleaned and scraped the courts to reduce the build up of moss/algae.
Carried forward to January 27 JPC meeting.

93 Quote from FMF Contractors Ltd – Apr 27 – Mar 28

The quote for the mowing contract for 2027 is £8184.50, an increase of £587.70 on this year's contract.
FMF Contractors are competitive in the market place and are a long standing supplier offering flexibility and good service.
Quote unanimously approved by JPC

94 Neighbourhood Governance Structure – for discussion

Currently HMG is minded to have separate North and South Unitary Authorities in Warwickshire, with a final decision to be announced on unitary governance before Christmas 26 – agenda item carried forward to January 27 JPC meeting

95 FREE trees, hedgerows, wildflowers and bulbs for town and parish councils

Clerk has contacted Olivia Williams, the Dunsmore Living Landscape Community Engagement Officer to request a visit but has not received a response.
Clerk to chase and report back at January 27 meeting.

96 Items not on this agenda

- Cllr Murphy reminded members of the upcoming Warwick Rural West Councillors/Police Meeting on 03/12/2026. He requested that the subject of anti-social behaviour of e-scooters be raised at the meeting. Police are aware of the problem being caused by speeding e-scooter riders in Barford but have been unable to act to date as they need to catch the person whilst riding the scooter. Hopefully by raising the matter at the meeting it will encourage a more proactive response from the police.
- The Clerk advised that Countryside Services who provide a quarterly visit to strim, tidy and clean Wasperton War Memorial, will cease all services on 31st December 26. Clerk to contact FMF Contractors Ltd to provide a quote for taking over the service. Cllrs Billingham and Phillips to investigate if there are any Wasperton residents who would be willing to take on the task. Update to be provided at January 27 meeting.

97 Closure

There being no further business, the meeting closed at 8.40pm

98 Date of Next Meeting
Monday 11 January 27