

**Minutes of the Meeting of the Joint Parish Council  
held in Barford Memorial Hall on Mon 14th  
September 2026**

|                       |                                                                                                                                                                            |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Present:</b>       | Chair: Cllr J V Murphy<br>Cllrs: J T Barrott, J D Billingham, R Clay, B Ranner, M J Sheard, T Merrygold,<br>P Phillips, Mrs K Thomson, H Gadsden, G Jackson, Mrs S Jarratt |
| <b>Apologies:</b>     | Cllrs: J M Hawkesford, Mrs R Newsome, Mrs E Crow                                                                                                                           |
| <b>In attendance:</b> | Cllr J Matecki                                                                                                                                                             |

52 Opening

The meeting opened at 7:30 pm.

53 Declarations of Disclosable Interests

None

54 Public Question Time

5 Members of the public present.

- Statement presented by member of the public.

Issue Raised: The property owner reported a recent fraudulent objection submitted against a routine Section 211 tree removal planning application within the Conservation Area of Barford.

Identity Theft & Impact: The perpetrator of the fraudulent objection had weaponised a genuine local address using a fabricated identity, causing distress to the genuine homeowner.

The incident had been reported to Action Fraud and Warwick District Council Planning Enforcement. Following evidence submitted, the objection was removed. Planning Enforcement is now conducting a forensic IT audit and email search.

The JPC noted the incident.

- Member of the public requested that the JPC withdraw support of the proposed 20mph scheme for Barford.  
They felt that there were already sufficient measures in place to reduce speed. They commented that the cost of imposing the scheme, which they estimated at 5k, was a waste of money.

Cllr Matecki responded that the cost was to be provided out of funds already allocated to Cllr budget and therefore would be spent anyway. He felt that road safety outside of schools should be paramount but reminded members that the scheme was in consultation awaiting analysis of comments from the public.

- 55 Minutes of the JPC Meetings for approval  
JPC Meeting 13<sup>th</sup> July 26  
JPC Planning Meeting 13<sup>th</sup> July 26  
JPC Planning Meeting 4<sup>th</sup> August 26

The JPC adopted the minutes as a true record

## Financial Reports

- 56 Cash Book Balances as at 31<sup>st</sup> August 26  
HSBC £ 5,295.91  
HSBC Savings £164,757.59  
The JPC took note

### 56.1 Receipts and Payments

|           |                           |                                   |          |
|-----------|---------------------------|-----------------------------------|----------|
| 01 Jul 26 | Stripe                    | BSC                               | 260.63   |
| 04 Jul 26 | Paul Hunt                 | KGF                               | -181.90  |
| 04 Jul 26 | FMF Contractors Ltd       | Mowing                            | -1032.24 |
| 07 Jul 26 | Lewis Anderson            | Internal Auditor Fees             | -315.00  |
| 07 Jul 26 | Employee 3                | Employment Exp Salary             | -114.40  |
| 07 Jul 26 | Transfer                  | Transfer                          | 5000.00  |
| 07 Jul 26 | Transfer                  | Transfer                          | -5000.00 |
| 13 Jul 26 | DCK Payroll Solutions Ltd | Payroll Services                  | -37.80   |
| 13 Jul 26 | Parish Online             | website Admin                     | -528.00  |
| 13 Jul 26 | Countryside Services      | Wasperton War Memorial - cleaning | -34.00   |
| 20 Jul 26 | Barford Business Services | Domain Name Renewal - KGF         | -120.84  |
| 20 Jul 26 | J T Window Cleaners       | Bus Shelters                      | -60.00   |
| 21 Jul 26 | Bank Charges              | Bank Charges                      | -1.00    |
| 21 Jul 26 | Grand Union Dan Paddock   |                                   | 50.00    |
| 22 Jul 26 | Savings Account Interest  | Savings Account Interest          | 172.76   |
| 23 Jul 26 | HMRC                      | PAYE & NI                         | -912.80  |
| 27 Jul 26 | JPC Office                | JPC Office                        | -75.00   |
| 27 Jul 26 | J V Murphy                | KGF                               | -44.12   |
| 28 Jul 26 | Employee 1                | Employment Exp Salary             | -1390.79 |
| 02-Aug-26 | J V Murphy                | Drill Bit - KGF                   | -9.99    |
| 02-Aug-26 | FMF Contractors Ltd       | Mowing                            | -218.40  |
| 02-Aug-26 | FMF Contractors Ltd       | KGF                               | -360.42  |
| 03-Aug-26 | Nest                      | Pension                           | -100.49  |
| 03-Aug-26 | Stripe                    | BSC                               | 404.75   |
| 08-Aug-26 | J T Window Cleaners       | Bus Shelters                      | -60.00   |
| 08-Aug-26 | Water Plus                | Water Supply KGF                  | -440.94  |
| 08-Aug-26 | FMF Contractors Ltd       | OSM                               | -330.00  |
| 08-Aug-26 | FMF Contractors Ltd       | KGF                               | -330.00  |
| 08-Aug-26 | Countryside Services      | Wasperton War Memorial - cleaning | -34.00   |
| 08-Aug-26 | J V Murphy                | Spare Keys - KGF                  | -18.00   |
| 08-Aug-26 | Employee 3                | Employment Exp Salary             | -114.20  |
| 10-Aug-26 | DCK Payroll Solutions Ltd | Payroll Services                  | -56.70   |
| 11-Aug-26 | Octopus Energy            | KGF                               | -18.72   |
| 22-Aug-26 | Savings Account Interest  | Savings Account Interest          | 174.64   |
| 25-Aug-26 | JPC Office                | JPC Office                        | -75.00   |
| 28-Aug-26 | Employee 1                | Employment Exp Salary             | -1269.79 |

|           |                           |                  |         |
|-----------|---------------------------|------------------|---------|
| 28-Aug-26 | Barford Community Benches | Memorial Benches | 1474.40 |
|-----------|---------------------------|------------------|---------|

The JPC endorsed these transactions

## 56.2 Management Accounts to August 26

### Executive Summary August 26

| EXECUTIVE SUMMARY AUGUST 26               |                |                                                           |
|-------------------------------------------|----------------|-----------------------------------------------------------|
| Opening balance 2025-26                   | 153,400        |                                                           |
| Excess of Income over Expenditure 2025-26 | 14,520         |                                                           |
| Closing balance 2025-26                   | <b>167,920</b> |                                                           |
|                                           |                |                                                           |
| <b>Designated Funds</b>                   |                |                                                           |
| Barford Leisure Improvement Scheme:       |                |                                                           |
| Barford Sports Club                       | 12,366         | Self funding                                              |
| King George's Field                       | 8,597          | Includes residue of third-party start-up funding          |
| Sinking Fund                              | 40,000         | Funded from Precept; for long-term capital needs          |
| Barford Telephone Kiosk                   | 200            | Barford Heritage Group bond for future costs              |
| Barford War Memorial                      | 470            | Raised by public subscription                             |
| Contested Election Costs                  | 12,500         | JPC policy to maintain this reserve (2.5K increase 25/26) |
| Key Man Insurance                         | 17,300         | 75% of employment costs and office accommodation          |
| Neighbourhood Watch                       | 100            | Current Balance                                           |
| Memorial Benches                          | 2,094          | £620 balance plus donation £1474.40                       |
| <b>Total Designated Funds</b>             | <b>93,627</b>  |                                                           |
|                                           |                |                                                           |
| <b>SUMMARY 2024-25</b>                    |                |                                                           |
| Closing balance                           | 167,920        |                                                           |
| Designated Funds                          | (93,627)       |                                                           |
| <b>Discretionary Reserve</b>              | <b>74,293</b>  |                                                           |

| AUGUST MANAGEMENT ACCOUNTS 2026/27 |                   |                   |                   |                                                                                          |                   |                   |                  |                 |                                            |
|------------------------------------|-------------------|-------------------|-------------------|------------------------------------------------------------------------------------------|-------------------|-------------------|------------------|-----------------|--------------------------------------------|
|                                    | Bdgt 25-26        | Act 25-26         | Bdgt 26-27        | Comment                                                                                  | YTD               | FOO               | Diff Act and FOO | Budget Analysis |                                            |
| RECEIPTS                           |                   |                   |                   |                                                                                          |                   |                   |                  |                 | Reason                                     |
| Allotments Rents                   | £1,812.00         | £2,358.00         | £1,850.00         | Reflects a 1.7% increase in rents + incse £3.00 total £45.30                             | £81.00            | £1,850.00         | £0.00            |                 |                                            |
| Bank Interest                      | £700.00           | £1,428.00         | £1,000.00         | Deposit A/c Sweep facility to maximise interest                                          | £867.54           | £1,500.00         | £500.00          |                 | Under Budgeted                             |
| BSC                                | £1,320.00         | £2,276.00         | £1,884.00         | Est 10% increase on 2025/26                                                              | £1,445.51         | £2,000.00         | £116.00          |                 |                                            |
| Rectory Paddock Parking            |                   |                   |                   |                                                                                          | £50.00            |                   |                  |                 |                                            |
| Precept                            | £71,500.00        | £71,500.00        | £79,500.00        |                                                                                          | £39,750.00        | £79,500.00        | £0.00            |                 |                                            |
| VAT (prior year)                   | £9,500.00         | £9,286.00         | £5,500.00         |                                                                                          | £4,715.15         | £4,715.00         | -£785.00         |                 | Under Budgeted                             |
| WCC Grant Notice Board             |                   | £3,645.00         |                   |                                                                                          |                   |                   | £0.00            |                 |                                            |
| Wayleave                           | £4.87             |                   | £5.00             |                                                                                          |                   | £5.00             | £0.00            |                 |                                            |
| Memorial Bench x2                  |                   | £2,879.00         |                   |                                                                                          | £4,423.20         | £4,423.00         | £4,423.00        |                 | offset by purchase in outgoings            |
| <b>TOTAL RECEIPTS</b>              | <b>£84,836.87</b> | <b>£93,377.00</b> | <b>£89,739.00</b> |                                                                                          | <b>£51,332.40</b> | <b>£93,993.00</b> | <b>£4,254.00</b> |                 |                                            |
| PAYMENTS                           |                   |                   |                   |                                                                                          |                   |                   |                  |                 |                                            |
| Allotments Hire of Land            | £694.00           | £688.00           | £694.00           | 5-year review. Increase to £694 from Sep 24                                              |                   | £694.00           | £0.00            |                 |                                            |
| Allotments Maintenance/Inscse      | £110.00           | £137.00           | £250.00           | Discretionary increase                                                                   | £173.50           | £379.00           | £129.00          |                 | Allotment Inscse Refunds                   |
| Allotments Water Supply            | £255.00           | £576.00           | £850.00           | Increased due to significant price increase, difficult to predict as weather dependant   | £149.71           | £850.00           | £0.00            |                 |                                            |
| Allotments Pest Control            | £240.00           | £130.00           | £330.00           | Mole Contract                                                                            | £120.00           | £330.00           | £0.00            |                 |                                            |
| Audit Fees                         | £1,000.00         | £936.00           | £1,029.00         | 10% increase applied to 26/27 costs                                                      | £315.00           | £693.00           | -£336.00         |                 | over budgeted                              |
| Bank Charges                       | £120.00           | £47.00            | £40.00            | Decreased due to change in HSBC charging structure                                       | £9.00             | £40.00            | £0.00            |                 |                                            |
| BSC                                | £120.00           | £115.00           | £120.00           | Website charges - no increase past 3 years                                               | £120.84           | £120.00           | £0.00            |                 |                                            |
| SF (KGF)                           | £0.00             | £0.00             |                   |                                                                                          |                   |                   | £0.00            |                 |                                            |
| Bus Shelters Maintenance           | £650.00           | £1,110.00         | £1,256.00         | 5% cautionary increase plus additional £500 in case of vandalism                         | £300.00           | £1,256.00         | £0.00            |                 |                                            |
| Bus Shelter Refurbishment          | £0.00             | £0.00             |                   |                                                                                          |                   |                   | £0.00            |                 |                                            |
| Chairman's Allowance               | £650.00           | £1,270.00         | £655.00           | 3.8% increase (CPI sept 25)                                                              |                   | £655.00           | £0.00            |                 |                                            |
| Election costs                     | £2,500.00         | £0.00             | £2,500.00         | Incremental rise - to reach 15k (10k in reserves)                                        | £2,500.00         | £2,500.00         | £0.00            |                 |                                            |
| Employment Expenses                | £20,000.00        | £20,599.00        | £21,636.00        | Assuming 3% pay increase (no charge to NIPAYE)                                           | £8,500.41         | £21,636.00        | £0.00            |                 |                                            |
| Grants: Churchyard Maintenance     | £1,791.00         | £1,791.00         | £1,859.00         | Indexed (3.8% Sept 25)                                                                   | £1,860.00         | £1,859.00         | £0.00            |                 |                                            |
| Grants: Community Centres          | £4,558.00         | £4,557.00         | £4,730.00         | Indexed (3.8% Sept 25)                                                                   | £4,728.00         | £4,730.00         | £0.00            |                 |                                            |
| Insurance Premium                  | £4,200.00         | £4,012.00         | £4,112.00         | 2.5% increase applied to 26/27                                                           | £2,760.72         | £2,761.00         | -£1,351.00       |                 | Move to Zurich                             |
| KGF/                               | £7,500.00         | £4,217.00         | £6,000.00         | Budget increased to accommodate unpredicted expenses                                     | £1,879.47         | £6,000.00         | £0.00            |                 |                                            |
| KGF Mowing Charges                 | £5,000.00         | £4,505.00         | £6,666.00         | Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs           | £2,114.70         | £6,666.00         | £0.00            |                 |                                            |
| Memorial Benches                   |                   | £2,268.00         |                   | Streetmaster charge - fitting costs still to be applied                                  | £2,328.00         | £2,948.00         | £2,948.00        |                 | Offset by donation in income               |
| Mowing Charges                     | £2,500.00         | £2,030.00         | £3,333.00         | Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs           | £1,924.26         | £3,333.00         | £0.00            |                 |                                            |
| Newsletter                         | £3,250.00         | £3,254.00         | £3,378.00         | Indexed (3.8% Sept 25)                                                                   | £3,378.07         | £3,378.00         | £0.00            |                 |                                            |
| Noticeboards Repair/Replace        | £3,000.00         | £4,643.00         |                   |                                                                                          |                   |                   | £0.00            |                 |                                            |
| Office Accommodation               | £900.00           | £900.00           | £900.00           | No Change                                                                                | £375.00           | £900.00           | £0.00            |                 |                                            |
| Open Spaces Maintenance/           | £5,250.00         | £6,228.00         | £6,000.00         | Budget nominally reduced as tree report and works carried out in 25/26                   | £330.00           | £6,000.00         | £0.00            |                 |                                            |
| Payroll Administration             | £600.00           | £527.00           | £615.00           | 2.5% increase applied to 26/27                                                           | £245.70           | £615.00           | £0.00            |                 |                                            |
| Pest Control (OSM)                 | £350.00           | £300.00           | £350.00           | Budget remains in case of pest problem                                                   |                   | £350.00           | £0.00            |                 |                                            |
| Postage                            | £100.00           | £0.00             | £100.00           | Predominantly for sending allotment contracts                                            |                   | £100.00           | £0.00            |                 |                                            |
| Printing and Stationery/office     | £200.00           | £240.00           | £150.00           | Budget reduced - very small expenditure                                                  |                   | £150.00           | £0.00            |                 |                                            |
| Rectory Paddock                    | £734.00           | £733.00           | £550.00           | Fixed annual charge (arrears incl 24/25) Next rent review 2027                           | £733.00           | £733.00           | £183.00          |                 | Payment in April relates to previous year. |
| Section 137                        | £30.00            | £3,625.00         | £1,000.00         | 25/26 included Stop the Quarry Donation and Deflb costs. Budget reduced for 26/27        | £272.40           | £1,000.00         | £0.00            |                 |                                            |
| Subsidiary Powers LG472 s111 Total | £1,000.00         | £1,361.00         | £1,000.00         |                                                                                          |                   | £1,000.00         | £0.00            |                 |                                            |
| Subs: SLCC                         | £228.00           | £200.00           | £220.00           | Figure based on previous years increase                                                  |                   | £220.00           | £0.00            |                 |                                            |
| Subs: WALC                         | £790.00           | £761.00           | £784.00           | 3% increase applied to 26/27 costs                                                       | £797.00           | £797.00           | £13.00           |                 | Increase higher than expected              |
| Tech Gov                           | £3,000.00         | £554.00           | £3,000.00         | Parish Online annual fee £528, costs associated with Community website/FB?               | £612.99           | £3,000.00         | £0.00            |                 |                                            |
| Training and Seminar Expenses      | £500.00           | £402.00           | £2,500.00         | Budget increased to accommodate CLCA costs for Clerk and increase in Councillor training | £540.00           | £2,500.00         | £0.00            |                 |                                            |
| Travel Expenses                    | £100.00           | £32.00            | £100.00           | No increase to budget                                                                    |                   | £100.00           | £0.00            |                 |                                            |
| Venue hire                         | £50.00            | £40.00            | £50.00            | No increase to budget                                                                    | £44.00            | £50.00            | £0.00            |                 |                                            |
| War Memorial Wasperton             | £130.00           | £124.00           | £130.00           | Nominal increase                                                                         | £68.00            | £130.00           | £0.00            |                 |                                            |
| Youth Advisory Board               | £1,000.00         | £164.00           | £1,000.00         | Recommended by Cllr Ramer                                                                |                   | £1,000.00         | £0.00            |                 |                                            |
| <b>TOTAL PAYMENTS</b>              | <b>£73,100.00</b> | <b>£73,076.00</b> | <b>£77,887.00</b> |                                                                                          | <b>£37,179.77</b> | <b>£79,473.00</b> | <b>£1,586.00</b> |                 |                                            |
| Difference:                        | £11,736.87        |                   | £11,852.00        |                                                                                          | £14,152.63        | £14,520.00        | £2,668.00        |                 | Diff between Act Budget & FOO              |

The JPC approved the Management Accounts to August 26

## 57 External Auditor Report

The JPC took note of the External Auditor Report

## 58 JPC Contribution to Village Voices

After lengthy discussion it was agreed that this item should be deferred until the October meeting. The Clerk will provide members with a copy of the original agreement, a complete record of contributions to date and how the allocation of funds is split between the services provided by Village Voices.

## 59 Appointment of Trustees of the Barford Relief in Need Charity

The JPC need to elect 2 trustees for the Barford Relief in Need Charity at the October meeting of the JPC. There is currently also an additional part-term vacancy to fill following the recent death of Mr Rod Scott. The current trustees whose tenure expires on 14<sup>th</sup> November have stated that they are willing to put their name forward to the JPC for re-appointment for another 4 year term with effect from 15<sup>th</sup> November.

There have been 2 new expressions of interest for position of trustee and full details of the applicants – 4 applicants for 3 positions, will be provided to JPC members for consideration before a decision is reached at the October meeting.

## 60 Pay Scales

The JPC noted the National Joint Council for Local Government pay scales for 2026-27

- 61 Rights of Way Definitive Map  
Cllr Matecki advised that further delays had been caused by the Rights of Way team losing a two officers. Due to the significance of the length of delay, Cllr Matecki has requested a full report on Rights of Way to be available for discussion at the next committee meeting.
- 62 Neighbourhood Governance Structure  
The Secretary of State announced that following legal advice, the government has paused plans for Local Government Reorganisation.  
Local elections in May 27 will proceed as planned on existing council boundaries.  
Parish Council elections will take place in May next year for either a 2 year or 6 year term, to be confirmed, depending on the final decision on LGR.
- 63 Glebe Hotel – Brown Signs  
Cllrs Murphy and Sheard have removed the one brown sign which was solely designated to the Glebe Hotel. Whilst reviewing the signs, they took the opportunity to clean and cut back overgrowth obscuring the remaining signs.  
The opportunity for local business to appear on the brown signs has been promoted in Village Voices and the Joseph Arch has expressed an interest. Cllr Murphy will approach the Granville Arms and any other suitable local businesses.  
The cost of overlaying the Glebe Hotel name on the brown signs is funded by the local business owners.  
Cllr Matecki has requested the JPC contact him when they are ready to implement the changes and he will put the plan in motion.
- 64 Items not on this agenda
- Cllr Clay gave a vote of thanks to Cllrs Murphy and Sheard for their work on the signs.
  - Cllr Sheard advised that he had commented on the proposals for the 20 mph speed limit in Barford, suggesting that the 20mph limit be introduced all the way up to the national speed limit to avoid confusion between 20mph and 30mph zones.  
He had received a response from WCC to say that his comments had been noted but they fall outside the scope of the scheme.  
Cllr Matecki confirmed that comments can only be made purely on the outlined scheme and not on any suggested changes.
  - Cllr Matecki reminded members that parents of pupils currently in Year 6 need to ensure that applications are in for Year 7 by 31<sup>st</sup> October.
  - Cllr Matecki advised that fridge freezers are now being taken in at the recycling centre. It is still necessary to book a slot if dropping off on weekends on Bank Holidays.
  - Cllr Ranner commented that there were still issues with school transport. A number of of Year 7 pupils going to Stratford High School had been unable to get on to the school bus and had to get the Number 15 bus.  
  
Cllr Matecki asked if parents could contact him directly with any transport issues and he would follow them up.
  - Cllr Merrygold advised that 7 months ago the WCC made a site visit to Watery Lane in Sherbourne following flooding issues. At the time, the area was marked up with yellow paint but these are now barely visible and the work has not been started.  
Cllr Matecki will follow up to establish what is happening and report back.
  - The Clerk confirmed that after submitting an application to the Councillors Grant Fund, a sum of £3,650 had been received to be allocated to the outside spaces furniture restoration project.

- The Clerk made members aware of an incentive being offered by WDC Climate Change in partnership with Warwickshire Wildlife Trust for the provision of trees, hedgerows, wildflower seeds and bulbs at no cost. The Clerk TO register an interest on behalf of the JPC.

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Closure

There being no further business, the meeting closed at 8.45pm

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Date of Next Meeting

Monday 12<sup>th</sup> October 26