

**Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 13th July 2026**

Present:	Chair: Cllr J V Murphy Cllrs: J T Barrott, J D Billingham, , R Clay, Mrs E Crow, B Ranner, M J Sheard, T Merrygold, P Phillips, Mrs K Thomson
Apologies:	Cllrs: J M Hawkesford, Mrs S Jarratt, H Gadsden, Mrs R Newsome
In attendance:	

35 Opening

The meeting opened at 7:30 pm.

36 Declarations of Disclosable Interests

Cllr Phillips declared a personal interest in item 40, remaining in the room for the meeting.

37 Public Question Time

2 Members of the public present.

Mr Paul Boyes gave a short presentation to introduce Air-Alert, a smart, compact IoT device that monitors indoor air quality around the clock. Paul's company has offered to install 6 devices, free of charge, at various locations in Barford to monitor air quality. The device stores data 24/7 allowing trends to be analysed and could provide useful data to be used in any argument by the Stop the Quarry campaign. Paul will be working with the Stop the Quarry Campaign re the installation and locations.
The JPC support the concept.

38 Minutes of the JPC Meetings for approval

JPC Meeting 8th June 26

JPC Planning Meeting 8th June 26

The JPC adopted the minutes as a true record

Financial Reports

39 Cash Book Balances as at 31st May 26

HSBC £ 6,390.67

Santander £169,410.19

The JPC took note

39.1 Receipts and Payments

Date	Payee	Category	Total
01 Jun 26	Stripe	BSC	236.99
02 Jun 26	Employee 3	Employment Expenses Salary	-114.20
07 Jun 26	Frank Mann Farmers	Mowing	-859.44
10 Jun 26	Octopus Energy	KGF Electricity Supply	-32.27
18 Jun 26	JT Window Cleaners	Bus Shelters	-60.00

18 Jun 26	H T Williams Pest Control	Allotment Pest Control	-120.00
18 Jun 26	DCK Payroll Solutions Ltd	Payroll Services	-37.80
18 Jun 26	Smith Construction	KGF	-510.00
18 Jun 26	CoolBreeze	IT (Microsoft office renewal)	-84.99
22 Jun 26	Savings Account Interest	Savings Account Interest	189.11
23 Jun 26	VAT Refund	VAT	4,715.15
24 Jun 26	Bank Tfr	Bank Tfr	5,000.00
24 Jun 26	Bank Tfr	Bank Tfr	-5,000.00
24 Jun 26	Barford Memorial Hall	Grants	-1,576.00
24 Jun 26	PCC Wasperton	Grants	-1,576.00
24 Jun 26	BYCC	Grants	-1,576.00
24 Jun 26	St John the Baptist	Grants	-620.00
24 Jun 26	Sherbourne PCC	Grants	-620.00
24 Jun 26	St Peters Barford	Grants	-620.00
24 Jun 26	BYCC	Allotments - Water bill	-149.71
24 Jun 26	Streetmaster	Memorial Benches (Funds rec'd 31/05)	-2,328.00
25 Jun 26	JPC Office	JPC Office	-75.00
26 Jun 26	Employee 1	Employment Exp Salary	-1,229.39
26 Jun 26	Nest	Pension	-100.49

The JPC endorsed these transactions

39.2 Management Accounts to June 26

Executive Summary June 26

Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	12,594	
Closing balance 2025-26	165,994	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	10,000	JPC policy to maintain this reserve (2.5K increase 25/26)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Benches	620	Fitting cost 2 x benches outstanding
Total Designated Funds	89,653	

SUMMARY 2024-25		
Closing balance	165,994	
Designated Funds	(89,653)	
Discretionary Reserve	76,341	

JUNE MANAGEMENT ACCOUNTS 2026/27							Budget Analysis	
RECEIPTS	Bdgt 25-26	Act 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
Allocments Rents	£1,812.00	£2,358.00	£1,850.00	Reflects a 1.7% increase in rents + incse £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,428.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£520.14	£1,500.00	£500.00	Under Budgeted
BSC	£1,320.00	£2,278.00	£1,884.00	Est 10% increase on 2025/26	£780.13	£1,884.00	£0.00	
Precept	£71,500.00	£71,500.00	£79,500.00		£39,750.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£9,288.00	£5,500.00		£4,715.15	£4,715.00	-£785.00	Under Budgeted
WCC Grant Notice Board		£3,845.00					£0.00	
Wayleave	£4.87	£5.00	£5.00			£5.00	£0.00	
Memorial Bench x2		£2,879.00			£2,948.80	£2,948.80	£2,948.80	offset by purchase in outgoings
TOTAL RECEIPTS	£84,836.87	£93,377.00	£89,739.00		£48,795.22	£92,402.80	£2,663.80	
PAYMENTS								
Allocments Hire of Land	£694.00	£668.00	£694.00	5-year review. Increase to £694 from Sep 24		£694.00	£0.00	
Allocments Maintenance/Inscse	£110.00	£137.00	£250.00	Discretionary increase	£173.50	£379.00	£129.00	Allocment Inscse Refunds
Allocments Water Supply	£255.00	£578.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant	£149.71	£850.00	£0.00	
Allocments Pest Control	£240.00	£130.00	£330.00	Mole Contract	£120.00	£330.00	£0.00	
Audit Fees	£1,000.00	£938.00	£1,029.00	10% increase applied to 26/27 costs		£1,029.00	£0.00	
Bank Charges	£120.00	£47.00	£40.00	Decreased due to change in HSBC charging structure	£8.00	£40.00	£0.00	
BSC	£120.00	£115.00	£120.00	Website charges - no increase past 3 years		£120.00	£0.00	
SF (KGF)	£0.00	£0.00	£0.00				£0.00	
Bus Shelters Maintenance	£650.00	£1,110.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£180.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00	£0.00					£0.00	
Chairman's Allowance	£850.00	£1,270.00	£855.00	3.8% increase (CPI sept 25)		£855.00	£0.00	
Election costs	£2,500.00	£0.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)		£2,500.00	£0.00	
Employment Expenses	£20,000.00	£20,599.00	£21,838.00	Assuming 3% pay/increase (no change to NIPAYE)	£4,597.94	£21,838.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)	£1,860.00	£1,859.00	£0.00	
Grants: Community Centres	£4,558.00	£4,557.00	£4,730.00	Indexed (3.8% Sept 25)	£4,728.00	£4,730.00	£0.00	
Insurance Premium	£4,200.00	£4,012.00	£4,112.00	2.5% increase applied to 26/27	£2,780.72	£2,781.00	-£1,351.00	Move to Zurich
KGF/	£7,500.00	£4,217.00	£8,000.00	Budget increased to accommodate unpredicted expenses	£1,165.80	£8,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£4,505.00	£6,866.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£783.24	£6,866.00	£0.00	
Memorial Benches		£2,268.00		Streetmaster charge - fitting costs still to be applied	£2,328.00	£2,948.00	£2,948.00	Offset by donation in income
Mowing Charges	£2,500.00	£2,030.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£1,314.68	£3,333.00	£0.00	
Newsletter	£3,250.00	£3,254.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboard's Repair/Replace	£3,000.00	£4,843.00					£0.00	
Office Accommodation	£900.00	£900.00	£900.00	No Change	£225.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£8,228.00	£8,000.00	Budget nominally reduced as tree report and works carried out in 25/26		£8,000.00	£0.00	
Payroll Administration	£800.00	£527.00	£815.00	2.5% increase applied to 26/27	£151.20	£815.00	£0.00	
Pest Control (OSM)	£350.00	£300.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£0.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£240.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£733.00	£550.00	Fixed annual charge (arrears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Payment in April relates to previous
Section 137	£30.00	£3,625.00	£1,000.00	25/26 included Stop the Quarry Donation and Defto costs. Budget reduced for 26/27	£272.40	£1,000.00	£0.00	
Subsidiary Powers LGAT2 s111 Total	£1,000.00	£1,381.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£200.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£761.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	Increase higher than expected
Tech Gov	£3,000.00	£554.00	£3,000.00	Parish Online annual fee £528, costs associated with Community website/FB?	£84.99	£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£402.00	£2,500.00	Budget increased to accommodate CILCA costs for Clerk and increase in Councillor training	£540.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£32.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£40.00	£50.00	No increase to budget	£44.00	£50.00	£0.00	
War Memorial Wasperton	£130.00	£124.00	£130.00	Nominal increase		£130.00	£0.00	
Youth Advisory Board	£1,000.00	£164.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	£73,100.00	£73,076.00	£77,887.00		£26,395.23	£79,809.00	£1,922.00	
Difference:	£11,736.87		£11,852.00		£22,399.99	£12,593.80	£741.80	Diff between Act Budget & FOO

The JPC approved the Management Accounts to June 26

39.3 Bank Reconciliation

Bank reconciliation - BSW JPC		
Month June 26		
Prepared by Helen Dexter (Clerk/RFO)		
Balance per bank statements as at 30 June 2026:	£	£

HSBC - Closing balance from June 26 Bank Statement	£6,390.67	
HSBC Savings - Closing balance from June 26 Bank Statement	£169,410.19	
Net bank balances as at 30 June 2026	£175,800.86	
<i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i>		
CASH BOOK:		
Opening Balance - HSBC & Santander balance 1st April 2026	153,400.48	A
Add: Receipts January - March 26	103,795.31	B
Less: Payments January - March 26	-81,394.93	C
Closing balance per cash book as at 31 March 2026	175,800.86	
To be checked and signed by Cllr Billingham.		

Receipts and Payments 1st April – 30th June 26

Date	Payee	Category	Payment	Receipt
01 Apr 26	Stripe	BSC		222.53
01 Apr 26	WALC	Clerk CiLCA Course	540.00	
01 Apr 26	Godfrey Payton	Rent for land at Barford	733.00	
01 Apr 26	JT Window Cleaners	Bus Shelters	60.00	
01 Apr 26	DCK Payroll Solutions Ltd	Payroll Services	37.80	
08 Apr 26	Plot 20.4 Geaney	Allotment Rent		35.50
08 Apr 26	Plot 2 Mildred	Allotment Rent		45.50
11 Apr 26	WALC	Annual Subscription	797.00	
11 Apr 26	Defib Supplies (reimb Clerk)	Pedi padz for defib	272.40	
12 Apr 26	St Peters Church Barford	Village Voices	3,378.07	
12 Apr 26	Reimburse JVM	KF Roof supplies (BPS)	26.53	
12 Apr 26	C/A	Inter A/C Tfr		5,000.00
12 Apr 26	S/A	Inter A/C Tfr	5,000.00	
16 Apr 26	Employee 3	Employment Expenses Salary	125.90	
21 Apr 26	HSBC Bank Charges	HSBC Bank Charges	8.00	
22 Apr 26	Savings Account Interest	Savings Account Interest		157.79
23 Apr 26	HMRC	PAYE/NI Mth 12 25/26	253.80	
24 Apr 26	Nest	Pension	100.49	
27 Apr 26	JPC Office	JPC Office	75.00	
28 Apr 26	Employee 1	Employment Exp Salary	1,229.39	
29 Apr 26	WDC	Precept Payment		39,750.00
01 May 26	Stripe	BSC		320.61
02 May 26	C/A	Inter A/C Tfr		40,000.00
02 May 26	S/A	Inter A/C Tfr	40,000.00	
09 May 26	DCK Payroll Solutions Ltd	Payroll Services	37.80	
09 May 26	Frank Mann Farmers	Mowing	1,238.46	
09 May 26	Water Plus	Water Supply KGF	88.47	
09 May 26	Refund Insce (Hunt)	Allotments	3.00	
09 May 26	Refund Ince (Murray-Bates)	Allotments	3.00	
09 May 26	Refund Insce (Wither)	Allotments	3.00	
09 May 26	Refund Insce (Hayden)	Allotments	13.00	

09 May 26	Refund Insce (Guest)	Allotments	3.00	
09 May 26	Refund Insce (Lees)	Allotments	9.50	
10 May 26	NSALG	Allotments	133.00	
13 May 26	Octopus Energy	KGF Electricity Supply	26.07	
13 May 26	Refund Insce (Kennedy)	Allotments	3.00	
16 May 26	Refund Insce (Page)	Allotments	3.00	
17 May 26	Employee 3	Employment Exp Salary	114.40	
17 May 26	J V Murphy	Venue Hire (heating)	44.00	
17 May 26	JT Window Cleaners	Bus Shelters	60.00	
17 May 26	C/A	Inter A/C Tfr		5,000.00
17 May 26	S/A	Inter A/C Tfr	5,000.00	
22 May 26	Savings Account Interest	Savings Account Interest		173.33
26 May 26	JPC Office	JPC Office	75.00	
28 May 26	Employee 1	Employment Exp Salary	1,229.39	
29 May 26	Nest	Pension	100.49	
29 May 26	DCK Payroll Solutions Ltd	Payroll Services	37.80	
29 May 26	J V Murphy	KGF	8.46	
29 May 26	Zurich TPC Insce	General Insce	2,760.42	
29 May 26	Frank Mann Farmers	KGF (Repair to post)	474.00	
31 May 26	BCC	Memorial Benches		2,948.80
01 Jun 26	Stripe	BSC		236.99
02 Jun 26	Employee 3	Employment Expenses Salary	114.20	
07 Jun 26	Frank Mann Farmers	Mowing	859.44	
10 Jun 26	Octopus Energy	KGF Electricity Supply	32.27	
18 Jun 26	JT Window Cleaners	Bus Shelters	60.00	
18 Jun 26	H T Williams Pest Control	Allotment Pest Control	120.00	
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18 Jun 26	Smith Construction	KGF	510.00	
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23 Jun 26	VAT Refund	VAT		4,715.15
24 Jun 26	Bank Tfr	Bank Tfr		5,000.00
24 Jun 26	Bank Tfr	Bank Tfr	5,000.00	
24 Jun 26	Barford Memorial Hall	Grants	1,576.00	
24 Jun 26	PCC Wasperton	Grants	1,576.00	
24 Jun 26	BYCC	Grants	1,576.00	
24 Jun 26	St John the Baptist	Grants	620.00	
24 Jun 26	Sherbourne PCC	Grants	620.00	
24 Jun 26	St Peters Barford	Grants	620.00	
24 Jun 26	BYCC	Allotments - Water bill	149.71	
24 Jun 26	Streetmaster	Memorial Benches (Funds rec'd 31/05)	2,328.00	
25 Jun 26	JPC Office	JPC Office	75.00	
26 Jun 26	Employee 1	Employment Exp Salary	1,229.39	
26 Jun 26	Nest	Pension	100.49	
TOTAL			81,394.93	103795.31
			C	B

The JPC approved the Q1 Bank Reconciliation

40 Wasperton Defibrillator

Wasperton Village Hall are requesting a grant from the JPC to cover the costs of replacement defibrillator pads and batteries as required.

New pads are needed each time the defibrillator is used, or upon expiry every 2 years, at a cost of approx. £70. The battery needs replacing about every 5 years at a cost of approx. £325. The present pads expire in October 2027. The battery is about half full at the present time.

The JPC approved the request and advised that it would be pleased to consider defibrillator provision at Sherbourne if required.

41 Twenty is Plenty Campaign

Cllr Phillips confirmed the Twenty is Plenty Campaign is now open for consultation giving residents the opportunity to register their support or objection to the proposals with a deadline for comments of 3rd August. Clerk to prepare a poster giving details on how to register comments. This is to be displayed on village noticeboards and the JPC Facebook Page, website and Village Voices.

42 South Warwickshire Local Plan

Cllr Phillips confirmed that Regulation 19 will start on 21st July subject to approval by joint committee on 14th July and both councils on 15th July.

If Regulation 19 commences, the consultation period will run until 8th September.

43 Policies for Review

CCTV Policy and Principles of Operation

JPC Approved

44 KGF Tree Matters

FMF (Frank Mann Farmers) have supplied quotes for the following tree work:

River Walk – several trees in need of urgent attention – £550 +VAT

KGF Hedge cutting (between KGF and South of St Peter's) – £275 +VAT

Rectory Paddock Hedge cutting (along side school) - £275 +VAT

Attn needed to trees between the cemetery and within the cemetery - £650 plus £150 WDC Conservation Area application.

Costs to be split between the JPC and the PCC.

JPC Approved

45 KGF – Smith Maintenance Report

Maintenance report confirms that the MUGA requires a sand top up. This is a labour intensive process and will take a full day to complete, however this is the first top up required in 10 years.

Quote £1,450.80 + VAT

The JPC Approved

46 Rights of Way Definitive Map

Cllr Matecki was unavailable to comment, however the Chair noted that the date for completion of the map, which had previously been pushed back, had initially been delayed, had now been removed completely. Agenda item carried forward to September meeting.

47 Neighbourhood Governance Structure – for discussion

Cllr Phillips confirmed that the proposed unitary structure will be announced this week. There has been no further update on any changes to Parish Council structure. Agenda item carried forward to September meeting.

48 Youth Advisory Board

Cllr Ranner reported that there had been disappointing attendance figures again in June. The Youth Advisory Board has been in operation now for 9 months and despite a lot of hard work and effort on behalf of the volunteers, it has been a struggle to build any enthusiasm within the younger community for the scheme. As a result the decision has been made to discontinue the Youth Advisory Board. The Scheme can be resurrected if there is a willingness shown by young people in the future.

The JPC thanked Cllr Ranner for the effort and hard work he has dedicated to the Youth Advisory Board since its instigation in October 25.

49 Items not on this agenda

The Chair reminded members of the Town and Parish Council Reference Group Meeting on Wednesday 15th July between 6 and 7pm – subsequently CANCELLED.

Cllr Clay advised members of a tree incident on the allotments which involved a large Ash tree dropping a branch. Cllr Clay and the Chair to assess the situation and arrange quotes for the removal of the branch

Cllr Phillips announced that the Abbey Fields Swimming Pool facility was now open for all to enjoy.

Cllr Merrygold informed members that a large oak tree situated by Sherbourne Manor on the Fulbrook Lane was leaning at a 45 degree angle. There is a tree preservation order on the tree in question however an application to remove the tree has been made and consultation is now open for comment.

Cllr Sheard suggested that the signs for the Glebe Hotel, that are situated at the roundabout at the bottom of Church Street, be swapped for signs for the BYCC. As an interim measure the Glebe 'finger' would be removed forthwith by Cllr Sheard and the Chair and the provision of a BYCC finger investigated, along with the possibility of a further sign at Wasperton Lane. This initiated a discussion re the brown signs for the Glebe Hotel which are no longer applicable. Further investigation required – Agenda item for September.

50 Closure

There being no further business, the meeting closed at 8.45pm

51 Date of Next Meeting

Monday 14th September 26