

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

**Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 11th May 2026**

Present:	Chair: Cllr J V Murphy J T Barrott, J D Billingham, , R Clay, H Gadsden, Mrs S Jarratt, P Phillips, B Ranner, G Jackson, Mrs R Newsome, M J Sheard, Mrs K E Thomson, Mrs E Crow, T Merrygold
Apologies:	Cllrs: J Matecki, J M Hawkesford and Mrs R Newsome
In attendance:	

Opening

1 The meeting opened at 7:30 pm.

Declarations of Disclosable Interests

2 None

Election of Chair of the Council for 2026-27

3 Cllr J V Murphy was elected.
Nominated by Cllr Clay, seconded by Cllr Phillips, carried unanimously

Election of Vice-Chair if the Council for 2026-27

4 Cllr J T Barrott was elected.
Nominated by Cllr Clay, seconded by Cllr Sheard, carried unanimously

Public Question Time

5 0 Members of the public present

Delegation of JPC Powers

6 **RESOLVED:** That the JPC delegates to the Proper Officer all it's legal powers, save for those reserved to the full council. In the exercise of this prerogative, the Proper Officer will be guided by the Chair of the JPC or the Vice-Chair or both.

Minutes of the JPC Meetings for approval

7 JPC Meeting 9th March 26
JPC Planning Meeting 9th March 26
JPC Planning Meeting 30th March 26

The JPC adopted the minutes as a true record

JPC Appointments for 2026-27

8

	Planning	Disciplinary	Disciplinary Appeals	BMHMC	WALC	Emergency Committee
<i>Composition</i>	6+2+2*	4*	5**	1	2	7*
Cllr J T Barrott	✓		✓		✓	✓
Cllr J D Billingham	✓	✓				✓
Cllr R Clay	✓		✓			✓
Cllr Mrs E Crow	✓		✓			
Cllr H Gadsden	✓					✓
Cllr J M Hawkesford						✓
Cllr G Jackson			✓			✓
Cllr Mrs S Jarratt	✓					
Cllr T Merrygold	✓	✓				
Cllr J V Murphy	✓	✓			✓	✓
Cllr Mrs R Newsome	✓					
Cllr P B Phillips						
Cllr B Ranner			✓	✓		✓
Cllr M J Sheard	✓					
Cllr Mrs K E Thomson		✓				

Cllr Murphy was appointed as JPC Trustee BYCC – Nominated Cllr Barrott, seconded Cllr Clay, carried unanimously.

Financial Reports

9 Cash Book Balances as at 30th April 2026

HSBC £ 46,926.67
Santander £139,047.75

The JPC took note

9.1 Receipts and Payments

Date	Payee	Category	Total
01 Apr 26	Stripe	1	BSC 222.53
01 Apr 26	WALC	2	Clerk CiLCA Course -540.00
01 Apr 26	Godfrey Payton	2	Rent for land at Barford -733.00
01 Apr 26	JT Window Cleaners	2	Bus Shelters -60.00
01 Apr 26	DCK Payroll Solutions Ltd	2	Payroll Services -37.80
08 Apr 26	Plot 20.4 Geaney	1	Allotment Rent 35.50
08 Apr 26	Plot 2 Mildred	1	Allotment Rent 45.50
11 Apr 26	WALC	2	Annual Subscription -797.00
11 Apr 26	Defib Supplies (reimb Clerk)	2	Pedi padz for defib -272.40
12 Apr 26	St Peters Church Barford	2	Village Voices -3,378.07
12 Apr 26	Reimburse JVM	2	KF Roof supplies (BPS) -26.53

12 Apr 26	C/A	2	Inter A/C Tfr	-5,000.00
12 Apr 26	S/A	1	Inter A/C Tfr	5,000.00
16 Apr 26	Employee 3	2	Employment Expenses Salary	-125.90
21 Apr 26	HSBC Bank Charges	2	HSBC Bank Charges	-8.00
22 Apr 26	Savings Account Interest	1	Savings Account Interest	157.70
23 Apr 26	HMRC	2	PAYE/NI Mth 12 25/26	-253.80
24 Apr 26	Nest	2	Pension	-100.49
27 Apr 26	JPC Office	2	JPC Office	-75.00
28 Apr 26	Employee 1	2	Employment Exp Salary	-1,229.39
29 Apr 26	WDC	1	Precept Payment	39,750.00

The JPC endorsed these transactions

9.2 Management Accounts to Apr 26

EXECUTIVE SUMMARY APR 26		
Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	11,669	
Closing balance 2025-26	165,069	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	7,500	JPC policy to maintain this reserve (2.5K increase 24/25)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Total Designated Funds	86,533	
SUMMARY 2024-25		
Closing balance	165,069	
Designated Funds	(86,533)	
Discretionary Reserve	78,536	

APRIL MANAGEMENT ACCOUNTS 2026/27						Budget Analysis	
RECEIPTS	Bdgt 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
Allotments Rents	£1,812.00	£1,850.00	Reflects a 1.7% increase in rents + insce £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£157.70	£1,000.00	£0.00	
BSC	£1,320.00	£1,884.00	Est 10% increase on 2025/26	£222.53	£1,884.00	£0.00	
Precept	£71,500.00	£79,500.00		£39,750.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£5,500.00			£5,500.00	£0.00	
WCC Grant Notice Board						£0.00	
Wayleave	£4.87	£5.00			£5.00	£0.00	
Memorial Bench x 2						£0.00	
TOTAL RECEIPTS	£84,836.87	£89,739.00		£40,211.23	£89,739.00	£0.00	
PAYMENTS							
Allotments Hire of Land	£694.00	£694.00	5-year review. Increase to £694 from Sep 24		£694.00	£0.00	
Allotments Maintenance/Insce	£110.00	£250.00	Discretionary increase		£250.00	£0.00	
Allotments Water Supply	£255.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant		£850.00	£0.00	
Allotments Pest Control	£240.00	£330.00	Mole Contract		£330.00	£0.00	
Audit Fees	£1,000.00	£1,029.00	10% increase applied to 26/27 costs		£1,029.00	£0.00	
Bank Charges	£120.00	£40.00	Decreased due to change in HSBC charging structure	£8.00	£40.00	£0.00	
BSC	£120.00	£120.00	Website charges - no increase past 3 years		£120.00	£0.00	
SF (KGF)	£0.00					£0.00	
Bus Shelters Maintenance	£650.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£60.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00					£0.00	
Chairman's Allowance	£650.00	£655.00	3.8% increase (CPI sept 25)		£655.00	£0.00	
Election costs	£2,500.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)		£2,500.00	£0.00	
Employment Expenses	£20,000.00	£21,636.00	Assuming 3% pay increase (no change to NIPAYE)	£1,709.58	£21,636.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)		£1,859.00	£0.00	
Grants: Community Centres	£4,558.00	£4,730.00	Indexed (3.8% Sept 25)		£4,730.00	£0.00	
Insurance Premium	£4,200.00	£4,112.00	2.5% increase applied to 26/27		£4,112.00	£0.00	
KGF/	£7,500.00	£6,000.00	Budget increased to accommodate unpredicted expenses	£26.53	£6,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£6,666.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs		£6,666.00	£0.00	
Memorial Benches						£0.00	
Mowing Charges	£2,500.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs		£3,333.00	£0.00	
Newsletter	£3,250.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboards Repair/Replace	£3,000.00					£0.00	
Office Accommodation	£900.00	£900.00	No Change	£75.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£6,000.00	Budget nominally reduced as tree report and works carried out in 25/26		£6,000.00	£0.00	
Payroll Administration	£600.00	£615.00	2.5% increase applied to 26/27	£37.80	£615.00	£0.00	
Pest Control (OSM)	£350.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£550.00	Fixed annual charge (arrears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Payment in April relates to previous year.
Section 137	£30.00	£1,000.00	25/26 included Stop the Quarry Donation and Defib costs. Budget reduced for 26/27	£272.40	£1,000.00	£0.00	
Subsidiary Powers LGAT2 s111 Total	£1,000.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	
Tech Gov	£3,000.00	£3,000.00	Parish Online annual fee £528, costs associated with Community website/FB?		£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£2,500.00	Budget increased to accommodate CLCA costs for Clerk and increase in Councillor tr	£540.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£50.00	No increase to budget		£50.00	£0.00	
War Memorial Wasperton	£130.00	£130.00	Nominal increase		£130.00	£0.00	
Youth Advisory Board	£1,000.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	£73,100.00	£77,887.00		£7,637.38	£78,083.00	£196.00	
Difference:	£11,736.87	£11,852.00		£32,573.85	£11,656.00	-£196.00	Diff between Act Budget & FOO

Cllr Gadsden requested that a column stating the actual YTD expenditure for 25-26 be added to the Management Accounts. The Clerk will make the amendment to the accounts with effect from the June meeting.

The JPC approved the Management Accounts to April 26

10 Review of Asset Register

The asset register has been reworked to show the purchase price of assets and not the depreciated value as previously stated. This is for AGAR purposes and in line with the Smaller Authorities Proper Practices Panel (SAPPP) Practitioners' Guide 2025, paras. 5.67 and 5.68 - *Once recorded on the asset register, the value of assets must not change from year to year until disposal. Concepts of depreciation and impairment adjustments are not appropriate for local councils.* However, depreciation figures would also be maintained for solely internal information purposes.

The JPC approved the Asset Register.

11 Policies for Review

Code of Conduct – Reviewed and adopted by JPC

Equality and Diversity Policy – Reviewed and adopted by JPC

IT Policy – The policy refers to secure data destruction methods, the monitoring of e-mails in line with the Data Protection Act and retention and archiving guidelines. Members have requested that the methods and guidelines referred to within the policy are explained as an addendum to the policy. Clerk to action and present the revised policy for adoption at the June meeting.

Financial Regulations – Reviewed and adopted by JPC

Model Standing Orders – Reviewed and adopted by JPC

12 Renovation of Picnic Tables and Seating – KGF

In accordance with the Financial Regulations the Clerk is to obtain two further quotes for the renovation of picnic tables and seating at KGF – to be discussed at the June meeting

13 Neighbourhood Governance Structure – for discussion

Cllr Phillips confirmed that no further information has been received – carried forward to June agenda.

14 Youth Advisory Board (YAB) Update

Cllr Ranner was pleased to report that attendance numbers had improved at the April meeting – almost achieving double figures.

Following the suggestion by one of the members that the Youth Council look at the access to public transport for young people, specifically the X18 bus route to Stratford Upon Avon, as the current route goes through Wellesbourne, adding an hour to the journey time, Cllr Ranner wrote to Stagecoach asking them for guidance on the best way to tackle this issue and was pleased to report that he had received a response.

Stage coach have asked a number of questions and for related information to be made available. This letter will be discussed at the next meeting YAB meeting with the intention of breaking down the questions and assigning them to members of the group to research and provide answers.

Progress update to be presented at the June JPC meeting.

15 Village Design Statement and Neighbourhood Plan

Committee to meet and report back at June JPC meeting.

16 Items not on the agenda

- Cllr Murphy noted the passing of David Hunt and Matthew Byerley, both previous councillors who served the parishes well. A short silence was observed.
- The chair reminded members of the Social Media training session to be held online 18.00 to 19.30 on May 19th when it was hoped that all members engaging in social media would participate.
- Cllr Sheard gave feedback on the Warwick Rural West Councillors/Police Meeting held on 24th March at Leek Wootton Police HQ.
The meeting had attracted a disappointing number of local councillors, but three from the JPC and the next meeting will be held on 8th July. There will be a specific topic discussed at the next meeting – potential topics raised were County Lines and the safety of females when walking at night.
Cllr Clay noted that PCSO Kimberley had been made aware of the Barford Village Get Together which took place on 9th May and was delighted that she was able to attend.
- The current status of Neighbourhood Watch was discussed and a possible revival will appear as an agenda item at the June meeting.
- Cllr Clay confirmed that he and Cllr Sheard had inspected the zip wire in the playground. There was superficial corrosion which had been treated and the mechanism tightened and lubricated. The wire itself will be oiled within the next few days.
- Cllr Crow mentioned that there was no mention of a defibrillator for Wasperton on the Fixed Asset Register. Cllr Billingham commented that there is a defibrillator located in

the Wasperton Village Hall and the Chair confirmed that it is not owned or maintained by the JPC. The question arose as to whether the signposting for the defibrillator was sufficient and this will be investigated by Cllr Billingham.

- Cllr Ranner advised the JPC that a WCC Grant was available for Youth activities for sums of up to £5000. This was received well by members and both the Chair and Clerk offered their support to assist Cllr Ranner with the application on behalf of the JPC.
- Cllr Phillips made members aware that a resident of Church Street had raised concerns over air quality. Equipment has been installed to measure the air quality in the area and the Air Quality Monitoring Officer will be present at the next Quarry meeting.
- Cllr Phillips reminded members that the Draft Local Plan will be published on Monday 18th May.

17 Closure

There being no further business, the meeting closed at 8.50pm

18 Date of Next Meeting

Monday 8th June 2026