BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Summons to Councillors: Notice is hereby given of the meeting of the Joint Parish Council on Monday 9th November 26 in Barford Memorial Hall at 7:30 pm at which your presence is requested.

Helen Dexter

Clerk to the Council

AGENDA

1 Apologies for absence

2 Declarations of Disclosable Interests

(a) non-pecuniary interests as defined by the Council's Code of Conduct for Councillors;
(b) pecuniary interests, including DPI's, as defined by the Council's Code of Conduct for Councillors;
(c) notice under Section 106 Local Government Finance Act 1992 - non-payment of Community Charge or Council Tax.

3 Public Question Time

With the permission of the Chairman, members of the public may have up to four minutes each to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration.
N.B. Members of the public may not take part in the Parish Council meeting itself.

4 Minutes of the JPC Meetings for approval

JPC Meeting 12th October 26
JPC Planning Meeting 12th October 2026

The JPC to adopt the minutes as a true record

5 Financial Reports

5.1 Cash Book Balances as at 31st October 2026

HSBC	£ 16,145.90
HSBC Savings	£ 200,149.50

The JPC to take note

5.2 Receipts and Payments

	Payee	Category	Total
01-Oct-26	Stripe	BSC	£389.47
07-Oct-26	Nest	Pension	-£120.41
07-Oct-26	CountrySide Services	Wasperton War Memorial - cleaning	-£34.00
07-Oct-26	Smiths Construction	KGF	-£510.00
07-Oct-26	FMF Contractors Ltd	Mowing	-£55.80
07-Oct-26	FMF Contractors Ltd	KGF	-£825.60
07-Oct-26	DCK Payroll Solutions Ltd	Payroll Services	-£37.80
08-Oct-26	Wayleave	Wayleave	£4.87
13-Oct-26	Octopus Energy	KGF	-£2.45
17-Oct-26	Employee 3	Employment Exp Salary	-£120.00
21-Oct-26	Transfer	Transfer	£5,000.00

21-Oct-26	Transfer	Transfer	-£5,000.00
22-Oct-26	Interest	Interest	£210.59
23-Oct-26	HMRC	Employment Exp PAYE	-£793.00
24-Oct-26	J T Window Cleaners	Bus Shelters	-£60.00
24-Oct-26	ROSPA - Play Safety	KGF	-£266.40
24-Oct-26	WALC	Training	-£96.00
26-Oct-26	JPC Office	JPC Office	-£75.00
28-Oct-26	Employee 1	Employment Exp Salary	-£1,301.89
28-Oct-26	Employee 3	Employment Exp Salary	-£114.20
30-Oct-26	CIL Receipt		£10,104.13
30-Oct-26	Nest	Pension	-£103.81

The JPC to endorse

5.3 Management Accounts to October 26

OCTOBER MANAGEMENT ACCOUNTS 2026/27							Budget Analysis	
	Bdgt 25-26	Act 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
RECEIPTS								
Allotments Rents	£1,812.00	£2,358.00	£1,850.00	Reflects a 1.7% increase in rents + insce £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,428.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£1,259.45	£1,750.00	£750.00	Under Budgeted
BSC	£1,320.00	£2,276.00	£1,884.00	Est 10% increase on 2025/26	£2,206.76	£2,500.00	£616.00	Under Budgeted
Rectory Paddock Parking					£50.00	£50.00	£50.00	Not Budgeted
Precept	£71,500.00	£71,500.00	£79,500.00		£79,500.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£9,286.00	£5,500.00		£4,715.15	£4,715.00	-£785.00	Under Budgeted
WCC Grant Notice Board		£3,645.00					£0.00	
Wayleave	£4.87	£5.00	£5.00		£4.87	£4.87	-£0.13	
Memorial Bench x 2		£2,879.00			£4,423.20	£4,423.00	£4,423.00	offset by purchase in outgoings
WCC Grant Bench Restoration					£3,650.00	£3,650.00	£3,650.00	Not Budgeted
CIL Receipt					£10,104.13	£10,104.13	£10,104.13	Not Budgeted
TOTAL RECEIPTS	**£84,836.87**	**£93,377.00**	**£89,739.00**		**£105,994.56**	**£108,547.00**	**£18,808.00**	
PAYMENTS								
Allotments Hire of Land	£694.00	£688.00	£694.00	5-year review. Increase to £694 from Sep 24	£344.00	£694.00	£0.00	
Allotments Maintenance/Insce	£110.00	£137.00	£250.00	Discretionary increase	£173.50	£379.00	£129.00	Allotment Insce Refunds
Allotments Water Supply	£255.00	£576.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant	£149.71	£850.00	£0.00	
Allotments Pest Control	£240.00	£130.00	£330.00	Mole Contract	£120.00	£330.00	£0.00	
Audit Fees	£1,000.00	£936.00	£1,029.00	10% increase applied to 26/27 costs	£693.00	£693.00	-£336.00	over budgeted
Bank Charges	£120.00	£47.00	£40.00	Decreased due to change in HSBC charging structure	£9.00	£40.00	£0.00	
BSC	£120.00	£115.00	£120.00	Website charges - no increase past 3 years	£120.84	£120.00	£0.00	
SF (KGF)	£0.00	£0.00					£0.00	
Bus Shelters Maintenance	£650.00	£1,110.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£420.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00	£0.00					£0.00	
Chairman's Allowance	£650.00	£1,270.00	£655.00	3.8% increase (CPI sept 25)		£655.00	£0.00	
Election costs	£2,500.00	£0.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)	£2,500.00		-£2,500.00	2.5k moved to reserves
Employment Expenses	£20,000.00	£20,599.00	£21,636.00	Assuming 3% pay increase (no change to NI/PAYE)	£12,743.10	£21,636.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)	£1,860.00	£1,860.00	£1.00	
Grants: Community Centres	£4,558.00	£4,557.00	£4,730.00	Indexed (3.8% Sept 25)	£4,728.00	£4,728.00	-£2.00	
Insurance Premium	£4,200.00	£4,012.00	£4,112.00	2.5% increase applied to 26/27	£2,760.72	£2,761.00	-£1,351.00	Move to Zurich
KGF/	£7,500.00	£4,217.00	£6,000.00	Budget increased to accommodate unpredicted expenses	£2,691.04	£6,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£4,505.00	£6,666.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£2,170.50	£6,666.00	£0.00	
Memorial Benches		£2,268.00		Streetmaster charge - fitting costs still to be applied	£3,432.00	£3,432.00	£3,432.00	Offset by donation in income
Mowing Charges	£2,500.00	£2,030.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£2,749.86	£3,333.00	£0.00	
Newsletter	£3,250.00	£3,254.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboards Repair/Replace	£3,000.00	£4,643.00					£0.00	
Office Accommodation	£900.00	£900.00	£900.00	No Change	£525.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£6,228.00	£6,000.00	Budget nominally reduced as tree report and works carried out in 25/26	£330.00	£6,000.00	£0.00	
Payroll Administration	£600.00	£527.00	£615.00	2.5% increase applied to 26/27	£283.50	£615.00	£0.00	
Pest Control (OSM)	£350.00	£300.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£0.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£240.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£733.00	£550.00	Fixed annual charge (arrears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Pyt in April relates to last year.
Section 137	£30.00	£3,625.00	£1,000.00	25/26 included Stop the Quarry Donation and Defib costs. Budget reduced for 26/27	£493.20	£1,000.00	£0.00	
Subsidiary Powers LGA72 s111 Total	£1,000.00	£1,361.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£200.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£761.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	Increase higher than expected
Tech Gov	£3,000.00	£554.00	£3,000.00	Parish Online annual fee £528, costs assoc with Community website/FB?	£612.99	£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£402.00	£2,500.00	Budget increased to cover CILCA costs & Cllr training	£636.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£32.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£40.00	£50.00	No increase to budget	£44.00	£50.00	£0.00	
War Memorial Wasperton	£130.00	£124.00	£130.00	Nominal increase	£102.00	£130.00	£0.00	
Youth Advisory Board	£1,000.00	£164.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	**£73,100.00**	**£73,076.00**	**£77,887.00**		**£45,600.03**	**£77,456.00**	-£431.00	
Difference:	**£11,736.87**		**£11,852.00**		£60,394.53	**£31,091.00**	**£19,239.00**	Diff between Act Budget & FOO

EXECUTIVE SUMMARY OCTOBER 26		
Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	31,091	
Closing balance 2025-26	**184,491**	
Designated Funds		
CIL	10,104	CIL Funds Received 30th Oct
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	15,000	JPC policy to maintain this reserve (2.5K increase 25/26)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Benches	991	Residue of donation after expenses
Bench Restoration	3,650	Cllrs Grant Funds
Total Designated Funds	**108,778**	
SUMMARY 2024-25		
Closing balance	184,491	
Designated Funds	(108,778)	
Discretionary Reserve	**75,713**	

To be approved

6 Bio Diversity Policy

Draft Bio Diversity policy to be adopted (see page 11-13) and draft action plan (see page 14-15) to be reviewed and completed by sub-committee.
Initial members of the sub- committee are Cllr Ranner and Cllr Shear. An additional representative for Sherbourne/Wasperton to be decided at the November meeting.

7 Policy for Review – Anti Harassment and Bullying Policy
See pages 16-19

JPC to approve

8 Quote for Finger Sign Post

Quotation and image for finger post sign for BYCC (see pages 20-21) – to be agreed by JPC

9 Defibrillator Donation

John Collins is willing to donate 5 defibrillators and appropriate outdoor cabinets to be located at Joseph Arch Pub, Granville Arms, KGF, the Bat Barn at Bremridge 1 and Sherbourne Church.
Offer to be confirmed by JPC, subject to location owners being content to proceed and JPC agreeing to fund installation, which is in the order of £200 per unit.

The Clerk received the following response from WDC on asking whether CIL contribution can be used to cover installation costs:
In answer to your query Warwick District Council (WDC) do not have the authority to monitor how the community portion of Community Infrastructure Levy (CIL) funds is spent and can only offer guidance as outlined in the CIL Regulations. It is for the PC members to determine if they believe CIL spending decisions are integral to Barford,

Sherbourne & Wasperston PC's community infrastructure going forward. Guidance on 'What Town and Parish Councils can spend CIL on' (see page 5) is included in the Community Infrastructure Levy Guidance for Parish and Town Councils brochure produced and last updated by WDC in April 2024 that can be found on WDC's CIL web pages. My thoughts on your proposals would however be that installation costs for new defibrillators would be of benefit to the whole community. Please note that the installation of these can be a one-off contribution only and CIL could not be used as part of any ongoing maintenance.

10 Commercial bookings at KGF

Members to be aware of issues arising from commercial bookings and consequential residents' concerns. Members to agree a resolution pathway. See Appendix redacted email trail – Pages 22-26 .

11 Tennis Courts – Slippery Surface Concern

Cllr Gadsden to report back on findings from WDC re the grip type surface used on the tennis courts at St Nicholas Park and the cost implication of resurfacing the tennis courts at Barford.

12 Quote from FMF Contractors Ltd – Apr 27-Mar 28

The quote for the mowing contract for 2027 is £8184.50. This is an increase of £587.70 from this year's contract. The quote is calculated on the same maximum number of visits as this year. See comparison quotes – Page 27

13 Neighbourhood Governance Structure – for discussion

The UK Government's emerging agenda on neighbourhood governance—set out through the EDCE Bill—signals a shift toward more localised, community-level decision-making. However, despite new duties being placed on unitary councils, the Government has not yet provided a clear or formal definition, nor detailed guidance, on what neighbourhood governance should look like in practice. Notably, there remains no clearly defined re for parish and town councils within these proposed structures.

14 FREE trees, hedgerows, wildflowers and bulbs for town and parish councils

The Clerk has contacted Olivia Williams, the Dunsmore Living Landscape Community Engagement Officer, to arrange a meting to review the JPC Open Spaces to decide if we have any appropriate areas that could benefit from planting.
No response as yet, Clerk to chase.

15 Items not on this agenda

Date of Next Meeting

16 The next meeting of the JPC is scheduled for Monday 11th January 27 in Barford Memorial Hall at 7.30pm

Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 12th October 2026

Present:	Chair: Cllr J V Murphy Cllrs: J T Barrott, R Clay, B Ranner, M J Sheard, Mrs K Thomson, H Gadsden, Mrs E Crow, J M Hawkesford
Apologies:	Cllrs:, Mrs R Newsome, J Billingham, T Merrygold, P Phillips
In attendance:	

67 Opening
The meeting opened at 7:30 pm.

68 Declarations of Disclosable Interests
Cllr J T Barrott – item 59 Cllr Barrott is an existing trustee of the Barford Relief in Need Charity
Cllr J V Murphy – item 59 Cllr Murphy is related to Chris Murphy who has expressed an interest in being being considered for the appointment of trustee.

69 Public Question Time
2 Members of the public present.
Mr John Collins requested 4 minutes to speak about offering 8 defibrillators and cabinets, free of charge, to the JPC. He currently runs a charity which supplies defibrillators, however due to health issues the charity is being wound down. He is stopping with family in Barford and would like to offer the village the remaining stock of 8 defibrillators. He would also be willing to utilise charity funds to purchase 8 defibrillator cabinets.
The JPC would be required to provide Mr Collins with a letter confirming that the defibrillator equipment had been donated to the village, enabling Mr Collins to satisfy the conditions of the Charities Commission.
Clerk to contact Mr Collins, by e-mail, to establish the make and model of defibrillator, pads and cabinet. This will allow the JPC to calculate the ongoing costs of maintaining the units in the event that they accept this generous offer.

70 Minutes of the JPC Meetings for approval
JPC Meeting 14th September 26
JPC Planning Meeting 14th September 26

The JPC adopted the minutes as a true record

Financial Reports

71 Cash Book Balances as at 30th September 26
HSBC £ 5,163.79
HSBC Savings £204,938.91
The JPC took note

71.1 Receipts and Payments

Date	Payee	Category	Total
01-Sep-26	Stripe	BSC	£371.78
02-Sep-26	WCC County Fund	Grant for Bench Restoration	£3,650.00
02-Sep-26	Nest	Pension	-£100.49
02-Sep-26	Moore	External Auditor Fees	-£378.00
02-Sep-26	Defib Supplies (reimb Clerk)	Defib Exp	-£220.80
09-Sep-26	Streetmaster	Memorial Bench	-£1,104.00
09-Sep-26	Employee 3	Employment Exp Salary	-£125.90
10-Sep-26	Octopus Energy	KGF	-£32.72
15-Sep-26	D M Hadley	Allotments Ground Rent	-£172.00
15-Sep-26	R J Smith	Allotments Ground Rent	-£172.00
22-Sep-26	Savings Account Interest	Savings Account Interest	£181.32
24-Sep-26	J T Window Cleaners	Bus Shelters	-£60.00
25-Sep-26	JPC Office	JPC Office	-£75.00

28-Sep-26	Employee 1	Employment Exp Salary	-£1,462.99
30-Sep-26	WDC	Precept Payment	£39,750.00

The JPC endorsed these transactions

71.2 Management Accounts to September 26

Executive Summary September 26

SEPTEMBER MANAGEMENT ACCOUNTS 2026/27							Budget Analysis	
	Bdgt 25-26	Act 25-26	Bdgt 26-27	Comment	YTD	FOO	Diff Act and FOO	Reason
RECEIPTS								
Allotments Rents	£1,812.00	£2,358.00	£1,850.00	Reflects a 1.7% increase in rents + insce £3.00 total £45.30	£81.00	£1,850.00	£0.00	
Bank Interest	£700.00	£1,428.00	£1,000.00	Deposit A/c Sweep facility to maximise interest	£1,048.86	£1,750.00	£750.00	Under Budgeted
BSC	£1,320.00	£2,276.00	£1,884.00	Est 10% increase on 2025/26	£1,817.29	£2,000.00	£116.00	
Rectory Paddock Parking					£50.00	£50.00		
Precept	£71,500.00	£71,500.00	£79,500.00		£79,500.00	£79,500.00	£0.00	
VAT (prior year)	£9,500.00	£9,286.00	£5,500.00		£4,715.15	£4,715.00	-£785.00	Under Budgeted
WCC Grant Notice Board		£3,645.00					£0.00	
Wayleave	£4.87	£5.00	£5.00			£5.00	£0.00	
Memorial Bench x2		£2,879.00			£4,423.20	£4,423.00	£4,423.00	offset by purchase in outgoings
WCC Grant Bench Restoration					£3,650.00			
TOTAL RECEIPTS	**£84,836.87**	**£93,377.00**	**£89,739.00**		**£95,285.50**	**£94,293.00**	**£4,504.00**	
PAYMENTS								
Allotments Hire of Land	£694.00	£688.00	£694.00	5-year review. Increase to £694 from Sep 24	£344.00	£694.00	£0.00	
Allotments Maintenance/Insce	£110.00	£137.00	£250.00	Discretionary increase	£173.50	£379.00	£129.00	Allotment Insce Refunds
Allotments Water Supply	£255.00	£576.00	£850.00	Increased due to significant price increase, difficult to predict as weather dependant	£149.71	£850.00	£0.00	
Allotments Pest Control	£240.00	£130.00	£330.00	Mole Contract	£120.00	£330.00	£0.00	
Audit Fees	£1,000.00	£936.00	£1,029.00	10% increase applied to 26/27 costs	£693.00	£693.00	-£336.00	over budgeted
Bank Charges	£120.00	£47.00	£40.00	Decreased due to change in HSBC charging structure	£9.00	£40.00	£0.00	
BSC	£120.00	£115.00	£120.00	Website charges - no increase past 3 years	£120.84	£120.00	£0.00	
SF (KGF)	£0.00	£0.00					£0.00	
Bus Shelters Maintenance	£650.00	£1,110.00	£1,256.00	5% cautionary increase plus additional £500 in case of vandalism	£360.00	£1,256.00	£0.00	
Bus Shelter Refurbishment	£0.00	£0.00					£0.00	
Chairman's Allowance	£650.00	£1,270.00	£655.00	3.8% increase (CPI sept25)		£655.00	£0.00	
Election costs	£2,500.00	£0.00	£2,500.00	Incremental rise - to reach 15k (10k in reserves)	£0.00	£0.00	-£2,500.00	2.5k moved to reserves
Employment Expenses	£20,000.00	£20,599.00	£21,836.00	Assuming 3% pay increase (no change to NI/PAYE)	£10,189.79	£21,836.00	£0.00	
Grants: Churchyard Maintenance	£1,791.00	£1,791.00	£1,859.00	Indexed (3.8% Sept 25)	£1,860.00	£1,860.00	£1.00	
Grants: Community/Centres	£4,558.00	£4,557.00	£4,730.00	Indexed (3.8% Sept 25)	£4,728.00	£4,728.00	-£2.00	
Insurance Premium	£4,200.00	£4,012.00	£4,112.00	2.5% increase applied to 26/27	£2,760.72	£2,761.00	-£1,351.00	Move to Zurich
KGF/	£7,500.00	£4,217.00	£6,000.00	Budget increased to accommodate unpredicted expenses	£1,912.19	£6,000.00	£0.00	
KGF Mowing Charges	£5,000.00	£4,505.00	£6,666.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£2,114.70	£6,666.00	£0.00	
Memorial Benches		£2,268.00		Streetmaster charge - fitting costs still to be applied	£3,432.00	£4,423.00	£4,423.00	Offset by donation in income
Mowing Charges	£2,500.00	£2,030.00	£3,333.00	Contract reviewed - £9115 for 2026 - 10k split between KGF & Other Mowing Chgs	£1,924.26	£3,333.00	£0.00	
Newsletter	£3,250.00	£3,254.00	£3,378.00	Indexed (3.8% Sept 25)	£3,378.07	£3,378.00	£0.00	
Noticeboards Repair/Replace	£3,000.00	£4,643.00					£0.00	
Office Accommodation	£900.00	£900.00	£900.00	No Change	£450.00	£900.00	£0.00	
Open Spaces Maintenance/	£5,250.00	£6,228.00	£6,000.00	Budget nominally reduced as tree report and works carried out in 25/26	£330.00	£6,000.00	£0.00	
Payroll Administration	£600.00	£527.00	£615.00	2.5% increase applied to 26/27	£245.70	£615.00	£0.00	
Pest Control (OSM)	£350.00	£300.00	£350.00	Budget remains in case of pest problem		£350.00	£0.00	
Postage	£100.00	£0.00	£100.00	Predominantly for sending allotment contracts		£100.00	£0.00	
Printing and Stationery/office	£200.00	£240.00	£150.00	Budget reduced - very small expenditure		£150.00	£0.00	
Rectory Paddock	£734.00	£733.00	£550.00	Fixed annual charge (arrears incl 24/25) Next rent review 2027	£733.00	£733.00	£183.00	Payment in April relates to previous year.
Section 137	£30.00	£3,625.00	£1,000.00	25/26 included Stop the Quarry Donation and Defib costs. Budget reduced for 26/27	£493.20	£1,000.00	£0.00	
Subsidiary Powers LGA72 s111 Total	£1,000.00	£1,361.00	£1,000.00			£1,000.00	£0.00	
Subs: SLCC	£228.00	£200.00	£220.00	Figure based on previous years increase		£220.00	£0.00	
Subs: WALC	£790.00	£761.00	£784.00	3% increase applied to 26/27 costs	£797.00	£797.00	£13.00	Increase higher than expected
Tech Gov	£3,000.00	£554.00	£3,000.00	Parish Online annual fee £528, costs associated with Community website/FB?	£612.99	£3,000.00	£0.00	
Training and Seminar Expenses	£500.00	£402.00	£2,500.00	Budget increased to accommodate CILCA costs for Clerk and increase in Councillor training	£540.00	£2,500.00	£0.00	
Travel Expenses	£100.00	£32.00	£100.00	No increase to budget		£100.00	£0.00	
Venue hire	£50.00	£40.00	£50.00	No increase to budget	£44.00	£50.00	£0.00	
War Memorial Wasperton	£130.00	£124.00	£130.00	Nominal increase	£68.00	£130.00	£0.00	
Youth Advisory Board	£1,000.00	£164.00	£1,000.00	Recommended by Cllr Ranner		£1,000.00	£0.00	
TOTAL PAYMENTS	**£73,100.00**	**£73,076.00**	**£77,887.00**		**£38,583.67**	**£78,447.00**	£560.00	
Difference:	**£11,736.87**		**£11,852.00**		£56,701.83	**£15,846.00**	**£3,944.00**	Diff between Act Budget & FOO

EXECUTIVE SUMMARY SEPTEMBER 26		
Opening balance 2025-26	153,400	
Excess of Income over Expenditure 2025-26	15,846	
Closing balance 2025-26	**169,246**	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	12,366	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs

Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	12,500	JPC policy to maintain this reserve (2.5K increase 25/26)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Benches	991	Residue of donation after expenses
Total Designated Funds	**92,524**	
SUMMARY 2024-25		
Closing balance	169,246	
Designated Funds	(92,524)	
Discretionary Reserve	**76,722**	

The JPC approved the Management Accounts to September 26

71.3 Bank Reconciliation

Bank reconciliation - BSW JPC		
Month September 26		
Prepared by Helen Dexter (Clerk/RFO)		
Balance per bank statements as at 30 September 2026:	£	
HSBC - Closing balance from Sep 26 Bank Statement	£5,163.79	
HSBC Savings - Closing balance from Sep 26 Bank Statement	£204,938.91	
Net bank balances as at 30 September 2026	£210,102.70	
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:		
CASH BOOK:		
Opening Balance - HSBC C/A & Savings A/C balance 1st July 2026	175,800.86	A
Add: Receipts July - Sept 26	51,490.28	B
Less: Payments July - Sept 26	-17,188.44	C
Closing balance per cash book as at 30 September 2026	210,102.70	
To be checked and signed by Cllr Billingham.		

Cllr Billingham was unable to attend the JPC meeting due to ill health and will sign off the September 26 Bank Reconciliation at the November JPC meeting.

72 Bio Diversity Policy

The Clerk will draft the Bio Diversity policy, and framework for the action plan, to be adopted at the November meeting.
The JPC agreed to form a Sub-Committee to complete the Bio Diversity action plan. Initial members will be Cllr Ranner and Cllr Sheard, with the addition of a representative for Sherbourne/Wasperton to be decided at the November meeting.

73 Policy for Review – Social Media Editorial Policy
The following amendments were made to the Social Media Editorial Policy:
All social media accounts to be registered to the Clerk's e-mail address.
The following members will be given access to passwords and accounts – Cllrs B Ranner, J Barrott and Mrs K Thomson

The JPC agreed the amendments to the policy.

74 Village Voices Contract

Cllr Ranner suggested that it would be useful to survey households to gain feedback from the Village Voices readership. Cllr Ranner would be willing to put together the survey which would be available to complete in writing (via Village Voices Magazine) on the website and also on socials.
Feedback from the survey will give valuable insight when considering future decisions regarding the magazine.
In the meantime he proposed that the contract be renewed for a 12 month term, rather than a three year term.
This would mean that the April 2027 expenditure will be the April 2026 fee of £3378.07 indexed to the CPI, as at the respective prior September value.

JPC agreed, both decisions carried unanimously.

75 Appointment of Trustees – Barford Relief in Need Charity

The Charity currently has three vacancies.
Two current Trustees, Mr Matt Adam (Vice Chair) and Mr Scott Warren, terms of office expire on 14th November and a part-term appointment has arisen following the recent passing of Mr Rod Scott.
Both Trustees whose office expire in November have stated they are willing to let their names go forward to the JPC for re-appointment for another 4 year term wef 15th November.
There has also been one expression of interest from Mrs Chris Murphy.
JPC to appoint two four year trustees and a further trustee to complete Mr Scott's term, therefore retaining the usual rotation of trustees.
It was proposed that the two current trustees renew their terms of office for a further 4 years and Chris Murphy completes the current term which will expire in November 2028.
Cllr Mrs Thomson wished it to be noted that Chris Murphy will be an excellent addition to the board of Trustees.

JPC agreed, carried unanimously.

76 Neighbourhood Governance Structure

Carried forward to November meeting

77 Octopus Energy Tariff

JPC reviewed 12mth, 24mth and Flexible tariff.
Approx £1 per month difference between 12 mth and 24mth fixed plan
Electricity Tariff 24 mth fixed plan
Unit price 26.10p per kWh
Standing charge 69.12p per day

JPC unanimously agreed to renew at 24mth fixed rate at an estimated monthly cost of £49.06

78 FREE trees, hedgerows, wildflowers and bulbs for town and parish councils

Clerk to contact Olivia Williams, the Dunsmore Living Landscape Community Engagement Officer to arrange a meeting to review the JPC Open Spaces and decide if we have any appropriate areas that could benefit from additional planting.

Clerk to update at November JPC Meeting

79 Items not on this agenda

- Cllr Murphy confirmed that following the removal of the finger post sign for The Glebe Hotel, he had now received a quote for a replacement BYCC sign and this would be an agenda item at the November meeting.

- Cllr Sheard had noticed that a number of bolts and straps on the recently renovated benches appear to be fitted incorrectly. Cllr Murphy advised that a number of the original bolts had corroded and been replaced. The bolts will be cut down and finished properly and the straps adjusted where necessary.
  Cllr Barrott noted that a number of residents had commented on how good the renovated benches looked.

- Cllr Gadsden brought to the attention of members the slippery surface of the tennis courts at KGF. He had recently visited the tennis courts in St Nicholas Park, Warwick which have been repainted with a grippy type surface. Cllr Gadsden to contact WDC to establish what they are using and the cost involved and report back to JPC.

- Cllr Gadsden commented that the leaves had started to fall and would need clearing from the MUGA He was looking for volunteers to help sweep up/ vacuum up the leaves. Cllr Murphy will put a request in Village Voices for volunteers. Cllr Gadsden will speak to the Dads Football team to also request volunteers

to help clear the leaves.

- Cllr Ranner had been approached by residents who were concerned about the dead tree at the BYCC. Cllr Murphy confirmed that the PCC were aware of the tree and Tim Seward was dealing with the issue

- Cllr Ranner also mentioned the ongoing issue with parking at the BYCC, particularly on Squirrels and Beavers evenings. Cllr Murphy will raise the issue at the next BYCC Trustees meeting.

80 Closure

There being no further business, the meeting closed at 8.40pm

81 Date of Next Meeting

Monday 9h November 26

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Planning Committee
held in Barford Memorial Hall on Mon 12th October 26

Present:	Cllr J V Murphy (Chairman) Cllrs: J T Barrott, R Clay, Mrs E Crow, M J Sheard, H Gadsden
Apologies:	Cllrs: J D Billingham, T Merrygold, Mrs R Newsome

207 Opening
The meeting opened at 8.50 pm.

208 Declaration of Disclosable Interests

209 Public Participation
1 member of the public present

210 Applications

210.1

Application No:	**W/26/1329**
Description:	Erection of a one and a half storey side extension to existing dwellinghouse.
Address:	Westham Barn, Barford, Warwick CV35 8EG
Applicant:	Mr P Collins
Decision	No Objection

Closure
211 There being no other items on the agenda the meeting was closed at 9.00pm

RESPONSE TO THE BIODIVERSITY DUTY
October 2023

Introduction - Statutory Duty

Under the 2021 Environment Act, public authorities (including town and parish councils) who operate in England must consider what they can do to conserve and enhance biodiversity in England.

Government guidance published on 17th May 2023 clarifies that, as a public authority, town and parish councils must:

- Consider what they can do to conserve and enhance biodiversity.
- Agree policies and specific objectives based on their consideration.
- Act to deliver their policies and achieve their objectives.

Town and parish councils, unlike other authorities, are not obliged to publish a report on their actions, but the Government guidance requires all public authorities to complete their first consideration of what action to take for biodiversity by 1 January 2024. They must agree their policies and objectives as soon as possible after this and may reconsider the selected actions within 5 years of completing their previous consideration, or more frequently if they choose.

To comply with the guidance, town and parish councils could as a minimum:

- Have biodiversity as an agenda item for a meeting before the end of 2023.
- Note what action in respect of biodiversity is already taking place locally.
- Agree what further steps to take at this stage.

Such steps may include:

- Reviewing what biodiversity or nature recovery plans are already in place from other local authorities.
- Making contact with local voluntary groups working on nature conservation.
- Carrying out a biodiversity audit of council landholdings and/or the whole council area
- Gathering expert advice on possible actions in support of biodiversity.
- Drafting an action plan that covers action that the council will take itself as well as support for the actions of other local bodies.

Whatever action is agreed, as a minimum local councils could ensure they address biodiversity concerns when commenting on planning applications.

BARFORD, SHERBOURNE & WASPERTON JOINT PARISH COUNCIL BIODIVERSITY POLICY

In accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021, Barford, Sherbourne and Wasperton Joint Parish Council will in exercising all its functions have regard to the purpose of conserving biodiversity.

This duty also means that town and parish councils can spend funds in conserving biodiversity.

DEFINITION

According to Defra (Biodiversity 2020), biodiversity is the variety of all life on Earth. It includes all species of animals and plants – everything that is alive on our planet.

Biodiversity is important for its own sake and has its own intrinsic value. A number of studies have shown this value also goes further. It is the building block of our 'ecosystems'. These provide us with a wide range of goods and services that support our economic and social wellbeing. These include essentials such as food, fresh water and clean air, but also less obvious services such as protection from natural disasters, regulation of our climate, and purification of our water or pollination of our crops. Biodiversity also provides important cultural services, enriching our lives.

AIMS AND OBJECTIVES

The object of this policy is to work towards enhancing and protecting the biodiversity of Barford, Sherbourne and Wasperton.
Barford, Sherbourne and Wasperton Joint Parish Council (BSW JPC) will consider sustainability, environmental impact and biodiversity when making decisions and will develop and implement policies and strategies as required.

In particular, the JPC will aim to improve the biodiversity of the area in the following ways:

- consider the potential impact on biodiversity represented by planning applications.
- manage its land and property using environmentally friendly practices that will promote biodiversity.
- support local businesses & council operations in the adoption of low impact practices.
- support residents and local organisation activities to enhance and promote biodiversity.

ACTIONS

Planning applications

- The BSW JPC, when commenting on planning applications, will support site and building design that benefits biodiversity through the conservation and integration of existing habitats or provision of new habitats.
- It will support protection of sensitive habitats from development and will consider whether the development would mean the loss of important habitats for wildlife in respect of all applications.
- It will consider what each proposed development might make in terms of biodiversity net gain.

Land and property management

- The BSW JPC will consider the conservation and promotion of local biodiversity with regard to the management of its open spaces. This will include adopting beneficial practices with regarding to cutting and removal of vegetation, application of chemicals and timing of maintenance work.
- Special care will be taken in the specification of grounds maintenance contracts to ensure that the work, whilst reaching acceptable standards, does not harm the natural environment.
- The BSW JPC will consider biodiversity issues and the implementation of changes when managing its buildings.

Local community

- The BSW JPC will raise public awareness of biodiversity issues, including through its website and newsletters.
- The BSW JPC will engage with local businesses and residents regarding biodiversity in the community and how members of the community can assist and make a difference.
- It will, where feasible, involve the community in biodiversity projects on its land including for example tree planting, wildflower meadows, birdbox making.

Partners

- The BSW JPC will work in partnership with other organisations to protect, promote and enhance biodiversity within areas of the parish..
- It will review any local nature recovery strategies, species conservation strategies, or protected site strategies in respect of local sites of special scientific interest (SSSIs) and consider how it may become more involved in implementing the strategies' recommendations.

This policy will be reviewed each year at the Annual Meeting, together with a summary of how the policy has been implemented in the previous twelve months.

MODEL ACTION PLAN

SITE / OBJECTIVE	ACTION	OUTCOME	TARGET (Years)	REPORTING / PUBLICITY
Whole JPC area Protect and support biodiversity	Raise local awareness of biodiversity. Encourage suitable planting to support biodiversity.	Gain local support for action. Connect & diversify habitats to meet the needs of a variety of wildlife species	Ongoing Ongoing	
Common / other open spaces	Adopt a management plan. Encourage residents to remove litter and pick up after their dogs. Work with the District Council on verge management Encourage residents to adopt areas to look after.	Sustain & enhance natural habitats. Protecting habitats Protecting/enhancing habitats Regular attention.		
SITE / OBJECTIVE	ACTION	OUTCOME	TARGET (Years)	REPORTING / PUBLICITY
The Built Landscape	Ensure that planning consultations are considered. Encourage hedgehog/small animal highways with permeable boundaries	Protecting/enhancing habitats Extending habitats.	Ongoing	
Increase community awareness of biodiversity	Ask residents for their views on what they would like to be done to conserve biodiversity within the parish. Raise awareness of the importance of gardens as habitats for wildlife, with possible actions highlighted in the parish magazine. Create a page on the BSW JPC website for photographs / information / links Encourage local farmers to contribute. Provide seed bombs / bulbs etc. for residents' use. Discourage floodlighting.	Engagement/ownership of biodiversity Promote biodiversity. Promote biodiversity. Promote biodiversity. Extending habitats. Protect nocturnal animals.	Ongoing	

Support Community Projects	Support hedge/tree planting in any appropriate areas. Work in partnership with the school to develop young people's awareness of the environment around them. Consider events and offer volunteering opportunities to support biodiversity, working with local organisations.	Extending habitats. Promote biodiversity. Promote biodiversity.		

Barford, Sherbourne & Wasperton JPC
Anti-harassment and Bullying Policy

1. We recognise that harassment and victimisation is unlawful under the Equality Act 2010. As such, harassment or victimisation on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation is unacceptable and will not be tolerated.

2. Personal harassment takes many forms ranging from tasteless jokes and abusive remarks to pestering for sexual favours, threatening behaviour and actual physical abuse. For the purposes of this policy, it also includes bullying.

3. Bullying is understood to be targeted and persistent offensive, intimidating, malicious or insulting behaviour and can include the abuse or misuse of power to undermine, humiliate, denigrate or injure the recipient.

4. Whatever form it takes, personal harassment is always taken seriously and is totally unacceptable.

5. We recognise that personal harassment can exist in the workplace, as well as outside, and that this can seriously affect employees' and councillors' working lives by interfering with their job performance or by creating a stressful, intimidating and unpleasant working environment.

6. We deplore all forms of personal harassment and seek to ensure that the working environment is sympathetic to all our employees and councillors. The aim of this policy is to inform employees and councillors of the type of behaviour that is unacceptable and provide employees and councillors who are the victims of personal harassment with a means of redress.

7. We recognise that we have a duty to implement this policy and all employees and councillors are expected to comply with it. We will also endeavour to review this policy at annual intervals in order to monitor its effectiveness.

Examples of personal harassment

8. Personal harassment takes many forms and employees or councillors may not always realise that their behaviour constitutes harassment. Personal harassment is unwanted behaviour by one employee or member towards another and examples of harassment include:

    - insensitive jokes and pranks
    - lewd or abusive comments
    - deliberate exclusion from conversations
    - displaying abusive or offensive writing or material
    - abusive, threatening or insulting words or behaviour
    - name-calling
    - picking on someone or setting them up to fail
    - exclusion or victimisation
    - undermining their contribution/position
    - demanding a greater work output than is reasonably feasible
    - blocking promotion or other development/advancement.

9. These examples are not exhaustive and disciplinary action at the appropriate level will be taken against employees or councillors committing any form of personal harassment.

Examples of sexual harassment

10. Sexual harassment can take place in many forms within the workplace and can go undetected for a period of time where employees and councillors do not understand that particular behaviour is classed as sexual harassment. Sexual harassment is unwanted behaviour related to sex, or of a sexual nature, by one employee or councillor towards another and examples of sexual harassment include:

    - lewd or abusive comments of a sexual nature such as regarding an individual's appearance or body
    - unwelcome touching of a sexual nature
    - displaying sexually suggestive or sexually offensive writing or material
    - asking questions of a sexual nature
    - sexual propositions or advances, whether made in writing or verbally.

11. Sexual harassment can also take place where an employee or councillor is treated less favourably because they have rejected, or submitted to, the unwanted conduct that is related to sex or is of a sexual nature. Whether less favourable treatment occurs as a result will be examined broadly and includes areas such as blocking promotion and refusal of training opportunities or other development opportunities.

Examples of victimisation

12. Victimisation takes place when an employee or councillor is treated unfavourably as a direct result of raising a genuine complaint of discrimination or harassment. Furthermore, any employee or councillor who supports or assists another employee to raise a complaint is also subjected to victimisation if they are treated unfavourably.

Third party harassment

13. The Council operates a zero tolerance policy in relation to harassment perpetrated against one of its employees or councillors by a third party, such as a client/customer or visitor to the Council. All employees and councillors are encouraged to report any and all instances of harassment that involve a third party in line with our reporting procedure, as outlined below.

14. If we find that the allegation is well-founded, we will take steps we deem necessary in order to remedy this complaint. This can include, but is not limited to:

    - warning the individual about the inappropriate nature of their behaviour
    - banning the individual from Council premises
    - reporting the individual's actions to the police.

    In addition to this, the Council will endeavour to take all reasonable steps to deter and prevent any form of harassment from third parties taking place.

15. Responsibilities

Employee and Councillor responsibilities

15.1 The Council requires its employees and councillors to behave appropriately and professional at all times during the working day and council meetings, this may extend to events outside

of working hours which are classed as Council related such as social events. Employees and councillors should not engage in discriminatory, harassing or aggressive behaviour towards any other person at any time.

15.2 Any form of harassment or victimisation may lead to disciplinary action up to and including dismissal if it is committed:

- in a council work situation
- during any situation related to council work, such as a social event
- against a colleague or other person connected to the employer or council outside of a work situation, including on social media
- against anyone outside of a council work situation where the incident is relevant to their suitability to carry out the role.

15.3 A breach of this policy by will be treated as a disciplinary manner

16. Council responsibilities

16.1 The Council will be responsible for ensuring all employees and councillors understand the rules and policies relating to the prevention of harassing and bullying behaviour at work and during work-related social events. We will promote a professional and positive workplace whereby employees and councillors are alert and proactively identify areas of risk and incidents of harassment, sexual harassment and bullying.

16.2 We will also take into account aggravating factors, such as abuse of power over a more junior colleague, when deciding what disciplinary action to take.

16.3 Where an incident is witness, or a complaint is made under this policy, the Council will take prompt action to deal with this matter. All incidents will be deemed serious and dealt within in a sensitive and confidential manner.

Complaining about harassment and/or bullying

17. Informal method

17.1 We recognise that complaints of personal harassment, and particularly of sexual harassment, can sometimes be of a sensitive or intimate nature and that it may not be appropriate for you to raise the issue through our normal grievance procedure. In these circumstances you are encouraged to raise such issues with a senior colleague of your choice (whether or not that person has a direct supervisory responsibility for you) as a confidential helper.

17.2 If you are the victim of minor harassment you should make it clear to the harasser on an informal basis that their behaviour is unwelcome and ask the harasser to stop. If you feel unable to do this verbally then you should hand a written request to the harasser, and your confidential helper can assist you in this.

18. Formal method

18.1 Where the informal approach fails or if the harassment is more serious, you should bring the matter to the attention of Clerk as a formal written grievance and again your confidential helper can assist you in this. If possible, you should keep notes of the harassment so that the written complaint can include:

- the name of the alleged harasser
- the nature of the alleged harassment
- the dates and times when the alleged harassment occurred
- the names of any witnesses
- any action already taken by you to stop the alleged harassment.

18.2 Where it is not possible to make the formal complaint to the above named person, for example where they are the alleged harasser, we would encourage you to raise your complaint to the Chairman.

18.3 On receipt of a formal complaint we will take action to separate you from the alleged harasser to enable an uninterrupted investigation to take place.

18.4 On conclusion of the investigation, which will normally be within 14 days of the meeting with you, a report of the findings will be submitted to the Disciplinary Committee who will hold the grievance meeting.

18.5 You will be invited to attend a meeting, at a reasonable time and location, to discuss the matter once the person hearing the grievance has had opportunity to read the report. You have the right to be accompanied at such a meeting by a colleague and you must take all reasonable steps to attend. Those involved in the investigation will be expected to act in confidence and any breach of confidence will be a disciplinary matter.

18.6 You will be able to put your case forward at the meeting and the Disciplinary Committee will explain the outcome of the investigation. You have a right to appeal the outcome, which is to be made to the Clerk within 14 days of receiving the outcome.

18.7 If the decision is that the allegation is well founded, the harasser will be liable to disciplinary action in accordance with our disciplinary procedure up to and including dismissal.

18.8 The Council is committed to ensuring employees and councillors are not discouraged from using this procedure and no employee or councillor will be victimised for having brought a complaint.

Reviewed and adopted 14th July 2025

MiddlePeak Engineering Ltd
T/A Leander Architectural,, Hallsteads Close, Dove Holes
Dove Holes, Derbyshire, SK17 8BP
United Kingdom
Website www.leanderuk.com
Telephone: 01298 814941
Email accounts@leanderuk.com

SALES QUOTE

Issued To:

Barford, Sherbourne & Wasperton JPC
c/o John Murphy
4-6 Bridge Street
Barford
CV35 8EH

Issue Date	10/08/2026
Expiry Date	10/09/2026
Reference	MQ15486
Number	2512

Code	Description	Qty	Price/Rate	VAT %	Net
Finger Arm	LA001 Finger Arm (90mm tall - Single line). Cast aluminium with bespoke text. Fully painted white & highlighted black text and border. REF "Youth & Community Centre"	1.00	321.00	20.00	321.00
	Carriage			20.00	48.50

VAT Rate	Net	VAT
Standard 20.00% (20.00%)	£369.50	£73.90

Total Net	369.50
Total VAT	73.90
TOTAL	**£443.40**

Notes:

PAYMENT TERMS: SEE TERMS & CONDITIONS

LEADTIME: 6 weeks from Pre-Production checklist sign off.

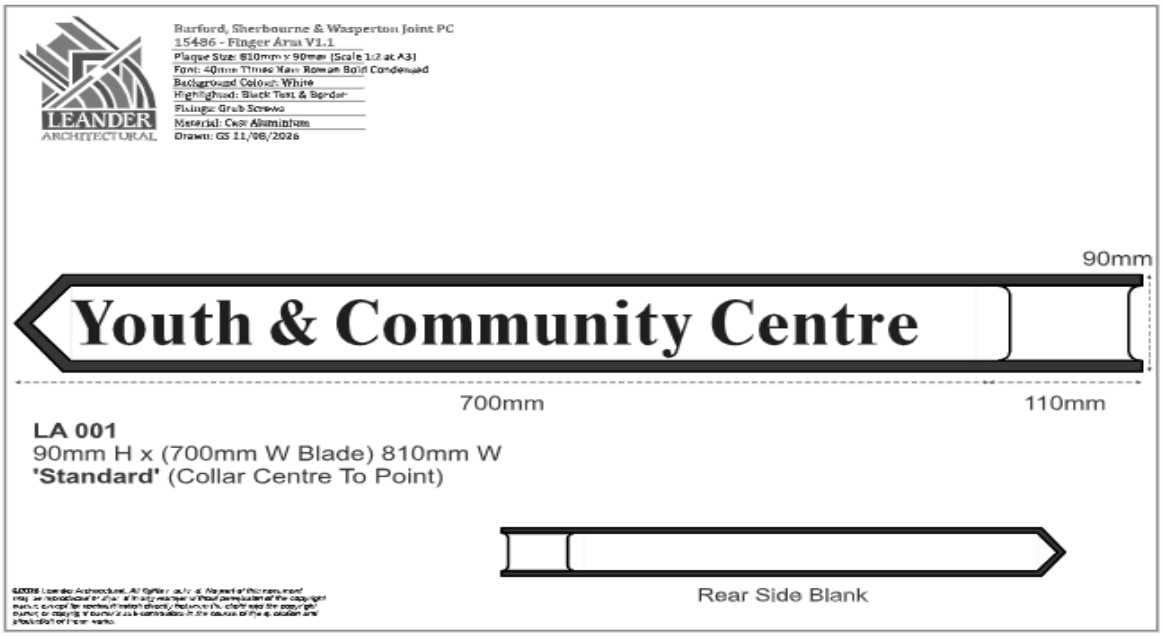
SHIPPING TIME IS TYPICALLY 2-3 DAYS (INTERNAL UK) FROM PRODUCTION COMPLETION.
FAST-TRACK orders are typically shipped on a next working day service.

PAYMENT BY BACS CAN BE MADE DIRECTLY TO MIDDLEPEAK ENGINEERING BANK ACCOUNT: STATE THE INVOICE NUMBER AS REFERENCE
Sort Code: 01-06-05 | Account Number: 43204759 |IBAN: GB76NWBK01060543204759 | BIC code: NWBKGB2L

LOAD BEARING ITEMS/STRUCTURES: These are quoted as per client requests. Unless specifically requested otherwise, designs will not have been validated by a structural engineer. Although based on best practice, Unless specified otherwise, Leander can not provide any warranty as to the technical suitability & is indemnified against any and all claims that may arise. It is recommended that the design is validated by professional consulting engineers against and loading criteria etc.

WARRANTY
Leander Architectural agrees, at its own cost and at its sole discretion to repair or replace any of the goods or parts thereof and to repair or rectify any defects in the works which in each case are proven to the business to be faulty due to bad workmanship or materials providing in such case that such fault is notified to the business in writing within (unless otherwise agreed in writing) a period of 12 months from the date of delivery of the goods or completion of the works.

Leander Architectural specifically exempts from the provisions of this Warranty (unless otherwise agreed in writing), any part or parts of the goods that were not manufactured directly by the business ("Externally Manufactured Goods"). In the case of such Externally Manufactured Goods, the customer shall be entitled to the benefit of any rights obtained by the Business through the Contract to purchase the Externally Manufactured Goods or parts thereof.


Burford, Sherbourne & Wasperton Joint PC
15486 - Finger Arm V1.1
Plaque Size: 810mm x 90mm (Scale 1:2 at A3)
Font: 40mm Times New Roman Bold Condensed
Background Colour: White
Highlighted: Black Text & Border
Fixings: Grub Screws
Material: Cast Aluminium
Drawn: GS 11/08/2026
LEANDER
ARCHITECTURAL
90mm
Youth & Community Centre
700mm
110mm
LA 001
90mm H x (700mm W Blade) 810mm W
'Standard' (Collar Centre To Point)
Rear Side Blank

COMMERCIAL BOOKINGS AT KGF – EMAIL CHAIN

Hi Harry,

Thank you for your response and for taking the time to investigate my concerns. I appreciate your acknowledgement that the MUGA has, at times, been monopolised by MVP Coaching, and that steps are being taken to address the situation.

However, having considered the proposed solution, I do not believe that restricting bookings to 90 minutes at a time is a satisfactory outcome, nor do I believe it adequately addresses the underlying problem.

My main concern is that the facility is already effectively unavailable to local children during the very hours they are most likely to use it.

As of today, 25 October, the clocks have gone back, and it is now getting dark at approximately 5:30pm. Most local children do not get home from school until around 3:30pm or 4pm, leaving them, at most, around 90 minutes to two hours of usable daylight.

A 90-minute commercial booking immediately after school will therefore occupy virtually all the remaining daylight in which local children can realistically use the facility.

This is not a hypothetical concern about what might happen in November. **It is already happening now.**

With daylight hours continuing to reduce, the situation will become even worse. By mid-November, when your proposed restriction comes into effect, a 90-minute booking after school will effectively occupy the entire remaining daylight period.

In practical terms, this means local children could continue to be excluded from using their own community facility after school, Monday to Friday, throughout much of the winter until February or March.

The same issue applies at weekends. What is to prevent the business from booking 90 minutes, leaving a short gap, and then booking another 90 minutes? This would still allow one commercial operator to occupy a substantial proportion of the available daylight hours.

Therefore, while a 90-minute limit may sound reasonable on paper, it does not prevent the very monopolisation that you have acknowledged has been taking place.

I want to make it absolutely clear that I am a strong supporter of local businesses, and I appreciate the benefits that organised football coaching can bring. However, there is a significant difference between supporting a local business and allowing a private commercial operation to dominate a facility intended for community use.

Having read the King George's Field website, my understanding is that the redevelopment was made possible through substantial donations, sponsorship, fundraising and voluntary work from local residents, businesses and supporters.

The website describes the facilities as free to use for residents of Barford, Sherbourne and Wasperton, and includes comments about children being able to play football, meet their friends and enjoy the facilities.

Surely the intention of those who donated their money, time and resources was to create something primarily for the benefit of local residents and children, rather than to provide a regular commercial venue for a private business?

You mention that MVP Coaching is run by a local person. Could you clarify whether the operator is actually a resident of Barford, Sherbourne or Wasperton? I appreciate that this may not determine eligibility to use the facility, but given the emphasis on providing facilities for residents of these villages, I do feel it is relevant to understanding the arrangements.

You also mention that MVP Coaching has made a significant contribution towards the running costs of the MUGA. While any contribution is welcome, I would appreciate some transparency around the commercial arrangement.

MVP Coaching advertises paid coaching sessions and packages costing substantial amounts. This is clearly a business generating revenue from use of the facility, rather than a group of residents simply enjoying recreational access. I am not suggesting that its advertised prices represent profit, but I do believe this distinction matters.

Is the business paying the published £2.50 per half-hour rate, or has a separate commercial rate been agreed? If so, what is that rate, who authorised it, and on what basis?

I am also aware of other sports groups having to hire facilities elsewhere, including at St Nicholas Park, where comparable pitch hire can cost upwards of £40 per hour. This raises questions about whether a commercial business is benefiting from unusually favourable access to a community-funded facility.

I would also like clarification on who ultimately has responsibility and decision-making authority over King George's Field and its facilities.

Is this the responsibility of Barford Sports Club, the Joint Parish Council, a management committee, trustees, or another organisation? Who has the final say over commercial bookings, hire charges, booking policies and the allocation of facilities?

More importantly, given that this is a community facility developed through the generosity and hard work of local people, **what opportunity do residents have to influence how it is managed and used?**

Are decisions of this nature discussed at public meetings? Is there a process through which residents can raise concerns, make representations or participate in decisions about the future use of the facilities?

I would have thought that when a facility has been funded and supported by the community, that community should have a meaningful voice in decisions that directly affect its accessibility.

I would therefore welcome the opportunity for this issue to be considered by the appropriate management body, rather than simply resolved through an informal agreement with the business concerned.

I am also concerned about the precedent this sets. What safeguards exist to prevent one commercial operator from dominating the MUGA through repeated bookings, or the same situation developing with the tennis courts or other facilities in the future?

I believe a more appropriate solution would be to establish a clear policy covering commercial use, including limits on the total number of peak-time hours that any one business can reserve, alongside protected periods for informal use by local residents and children.

To summarise, I would appreciate clarification on the following:

1. Whether the proposed 90-minute limit applies per day or merely per booking, and whether repeated or consecutive bookings will remain possible.
2. What measures will protect access for local children during the limited daylight hours after school and at weekends throughout winter.
3. What commercial hire rates and agreements are in place, and who authorised them.
4. Who has overall responsibility for the facility and the authority to determine its booking and commercial-use policies.
5. What opportunities exist for local residents to have a say in how the facility is managed, and whether this matter can be formally considered by the relevant committee or governing body.
6. What safeguards will be introduced to prevent any business from monopolising the facilities in future.

I genuinely appreciate your time and your willingness to acknowledge the problem. However, I do not believe the proposed restriction goes far enough, and I remain concerned that it will continue to allow a community facility to be used predominantly for commercial gain during the limited hours when local children can enjoy it.

The issue is not whether MVP Coaching provides a valuable service, or whether local businesses deserve support. The issue is whether commercial interests are being allowed to take priority over the very community for whose benefit these facilities were created.

I would respectfully ask that this matter be reviewed further by whoever has overall responsibility for King George's Field, with consideration given to involving local residents in the discussion.

I do not believe the current proposal satisfactorily resolves the concerns raised, and I would appreciate a further response before the matter is considered closed.

Kind regards,

Sent from Outlook for Android

From: Harry Gadsden <harrygadsden@me.com>
Sent: Thursday, 22 October 2026 09:42:50
To:
Subject: Re: Barford MUGA Pitch - Complaint

Hi,
Thank you for your email. We have looked into the situation regarding the MUGA and understand the frustration this must have caused. We have discussed the situation with Munpreet, who runs the football training and have agreed that as from mid-November he will not be permitted to book the area for more than 90 minutes at a time, which is the same as for all users.

He has provided valuable training to many children since using the MUGA and has paid a significant contribution towards the running costs of it to Barford Sports Club. Initially when MVP Coaching started using the area, it was on an ad-hoc basis and we were pleased to support a local guy trying to set up a small business, but we can see that his popularity has resulted in him monopolising the courts at times and we had not realised that it had grown to that extent.

Please accept our apologies for the inconvenience that this must have caused.

Regards

Harry Gadsden
Cllr Barford, Sherbourne & Wasperton JPC

> On 15 Oct 2026, at 15:26, wrote:
>
> Dear King George's Field Management Committee,
>
> I am writing as a concerned Barford resident to request a formal investigation into the use of the MUGA (multi-use games area/AstroTurf pitch) at King George's Field by MVP Coaching.
>
> The facility is a valued community asset, used by local children and families after school, at weekends and throughout school holidays. However, it has become increasingly difficult for children to access the pitch for informal play because a commercial football coaching business appears to be booking it for extended periods, often covering much of the after-school period until dusk.
>
> Having reviewed the King George's Field website, I am concerned that the current arrangements may not reflect the community purpose for which these facilities were developed.

The website describes King George's Field as an award-winning sports facility that is free to use for residents of Barford, Sherbourne and Wasperton. It lists a nominal advance booking charge of £2.50 per half-hour for the MUGA and encourages villagers to form clubs and make use of the facilities.

The website also includes statements reflecting the original community aspirations for the redevelopment. These describe children being able to play football properly when the new pitches and courts became available, families having somewhere to meet and enjoy activities, and the facilities providing opportunities for local people to enjoy sport. The redevelopment itself is credited to the considerable efforts of local residents, volunteers, sponsors and supporters.

Against that background, it is concerning to see the pitch apparently being occupied by commercial coaching sessions for substantial periods during the very times when local children would ordinarily use it.

MVP Coaching advertises paid group sessions and individual football coaching at Church Lane, Barford, through its online booking platform. Its published packages include eight group sessions for £104 and eight individual sessions for £328. These are the prices advertised to customers; I have no information about the business's actual income, costs or the fees it pays to use the facility.

I have also seen booking information indicating that bookings are limited to a maximum of 90 minutes, while the coaching schedule appears to show sessions extending across considerably longer periods. I would therefore appreciate clarification of whether these are multiple separate bookings, whether any exception has been granted, and whether the published booking limits are being applied consistently to all users.

I would be grateful if the committee would investigate and provide clear answers to the following questions:

1. Compliance with booking limits

What is the maximum booking duration permitted for the MUGA, and why does the coaching schedule appear to occupy the facility for periods exceeding the stated 90-minute limit? Are multiple consecutive bookings permitted, and, if so, are there any restrictions on how frequently the same operator can make them?

2. Commercial use and permission

Has MVP Coaching been formally authorised to conduct regular paid coaching sessions at King George's Field? If so, what permission has been granted, for what period, and under what conditions? Is there a specific policy governing commercial operators' use of community facilities?

3. Transparency over fees and financial arrangements

What fee does the business pay to use the MUGA? Is it charged the published rate of £2.50 per half-hour, a different commercial rate, or another agreed amount? If different terms apply, what is the rationale for them, and who authorised them?

Given the prices advertised to customers, I believe residents are entitled to understand how commercial use of the facility is charged, whether the arrangement generates income for the playing fields, and whether the financial terms are fair and consistent with the facility's community objectives. I am not suggesting that the business's advertised prices represent its profit; I am asking for transparency about the arrangement between the operator and the facility's management.

4. Priority for residents and local children

Are local residents being given a fair opportunity to use the MUGA, particularly after school and during weekends and school holidays? Is a commercial coaching provider effectively receiving priority over the informal recreational use of the facility by local children and families?

If this is the case, I would like to understand why that priority has been granted and how it can be reconciled with the facility's stated purpose of serving the local community.

5. Safeguards against excessive commercial occupation

What safeguards are in place to prevent one commercial operator from monopolising the MUGA through repeated or consecutive bookings? Are there limits on the number of hours a single business can reserve, or protected periods during which the facility remains available for informal community use?

I am also concerned about the precedent this could set for the future. What would prevent the same situation from developing with the tennis courts or other facilities, potentially restricting residents' access as a result of one business's commercial activities?

6. Accountability to the community and original supporters

Given the substantial contribution made by local residents, sponsors, volunteers and supporters to the redevelopment, how does the committee ensure that the facilities continue to deliver the community benefit for which they were created? Is there a written policy governing the balance between commercial bookings, organised clubs and unrestricted recreational use?

I want to stress that I have no objection to football coaching taking place at King George's Field in principle. Coaching can be valuable for children and the wider community. My concern is the apparent scale and duration of the bookings, the impact on local children's access, and the lack of clarity about the rules and financial arrangements governing this commercial use.

A community facility should not become, in practice, an exclusive or predominantly commercial venue during the hours when local children most want to use it. Residents should be able to understand the rules, how decisions are made, what fees are charged and what protections are in place to ensure that commercial activity does not displace the community.

I therefore request that the committee formally investigate these concerns, review the relevant bookings and permissions, and consider whether immediate measures are needed to restore a fair balance between organised coaching and informal community use.

Please acknowledge this complaint and provide a written response addressing the points above. If any of these matters fall outside the committee's responsibility, please identify the relevant organisation or decision-maker.

I look forward to hearing how the committee intends to ensure that King George's Field remains a facility that genuinely serves the residents and children of Barford, Sherbourne and Wasperton.

Kind regards,

A concerned Barford resident

FMF Contractors Ltd Quote Comparison

Barford & Wasperton Parish Council Mowing Quotation 2026 & 2027

			2026		2027	
Area No	Task	Max No	Unit cost	Total	Unit Cost	Total
1	Mow Barford Village Green Mow River Walk (paths & Open Spaces) Mow Playing field Mow margins (paths& tennis court) Mow rectory paddock	18 18 18 18 18	£243.85	£4389.30	£267.00	£4806.00
2	Strim playing field perimeter	8	£46.50	£372.00	£49.00	£392.00
3	Mow River Walk (conservation area)	2	170.50	£341.00	£179.50	£359.00
4	River Walk (road side boundary) strimming & cutting of over hanging vegetation	4	£72.00	£288.00	£76.00	£304.00
5	River Walk (river side boundary) to be trimmed back after blackberry fruit has gone	1	£174.50	£174.50	£183.50	£183.50
6 6A	Spraying of children's play area, benches, path across rectory paddock etc Spraying of Algaae on tennis courts (any additional sprays will be charged @ £69.45 per occasion)	4 4	£72.00 £72.00	£288.00 £288.00	£76.00 £76.00	£304.00 £304.00
7	Cut lower level walk way River walk from entrance gradient to bench at Wellesbourne end to include necessarystrimming. Mow/strim area around bench & banked channel down to river side. Strimming/mowing at each of the 5 access points/gates to allow clear access, including mowing/strimming uo to forge cottage at the South and onto the bypass at the north end of the orchard.	8	£182.00	£1456.00	£191.50	£1532.00
			Total	**£7596.80**		**£8184.50**